



MINUTES
MUNICIPALITY OF THAMES CENTRE
REGULAR MEETING

February 12, 2024, 5:00 P.M.
Hybrid Council Meeting (Virtual and In-Person)
Municipal Office - Council Chambers
4305 Hamilton Road Dorchester, ON

Members Present: Mayor McMillan
Deputy Mayor Smibert
Councillor Heeman
Councillor Crockett
Councillor Lockie

Staff Present: D. Barrick, Chief Administrative Officer
J. Craven, Director of Public Works
M. Bancroft, Director of Planning & Development Services
S. MacDonald, Director of Community Services & Facilities
E. Schinbein, Director of Financial Services/Treasurer
J. Nethercott, Director of Legislative Services/Clerk
S. Henshaw, Deputy Clerk
A. Peter, Human Resources Advisor

1. CALL TO ORDER

Mayor McMillan called the meeting to order at 5:01 p.m.

2. ADDITIONS TO AGENDA

No additions to agenda.

3. APPROVE AGENDA

Resolution: 38-2024

Moved by: T. Heeman

Seconded by: M. Smibert

THAT the February 12, 2024 Regular Council Meeting Agenda be approved as circulated.

Carried.

4. DISCLOSURE OF PECUNIARY INTEREST

No disclosures of pecuniary interest.

5. ANNOUNCEMENTS

Mayor McMillan announced that February 13th is Canada's Agriculture Day.

6. PRESENTATIONS/DELEGATIONS

No items.

7. ADOPTION OF MINUTES

7.1 Regular Council Minutes - January 29, 2024

Resolution: 39-2024

Moved by: C. Crockett

Seconded by: D. Lockie

THAT the minutes of the regular meeting of Council, held on January 29, 2024, be approved as circulated.

Carried.

8. CONSENT AGENDA

Resolution: 40-2024

Moved by: M. Smibert

Seconded by: C. Crockett

THAT Consent Agenda 8.1 through 8.3 be received as information;
AND THAT Council supports Agenda Item 8.2, correspondence from Enbridge Gas Inc., regarding concerns with the Ontario Energy Board (OEB)'s decision on Phase 1 of the Enbridge Gas 2024 Rebasing Application;
AND THAT this resolution be forwarded to the Ontario Energy Board (OEB) and Rob Flack, MPP.

Carried.

8.1 PW-ES-001-24 - 2023 Drinking Water Systems Annual Reports

8.2 Enbridge Gas - Concerns with Ontario Energy Board (OEB) Decision on Phase 1 of 2024 Rebasing Application

8.3 Middlesex-London Health Unit - Monthly Board of Health Update - January 2024

9. REPORTS OF DEPARTMENTS

9.1 CAO-001-24 - The Municipality of Thames Centre's Organizational Core Values

There was some discussion.

Resolution: 41-2024

Moved by: T. Heeman

Seconded by: M. Smibert

THAT Report No. CAO-001-24 be received for information;
AND THAT Council ENDORSE the Thames Centre Organizational Core Values as attached.

Carried.

9.2 LS-C-003-24 - Marriage Solemnization

Resolution: 42-2024

Moved by: M. Smibert

Seconded by: D. Lockie

THAT Report No. LS-C-003-24 be received for information;

AND THAT Thames Centre Council agree to “Opt-In” in accordance with Regulation 285/04 made under the *Marriage Act*, to authorize the Clerk and Deputy Clerk to perform Civil Marriages;

AND THAT the Wedding Ceremony Fee of \$300.00 (plus HST) and Witness Fee of \$25.00 (plus HST), be established for the solemnization of civil marriages and providing witnesses to a marriage;

AND THAT a By-law to appoint marriage commissioners for the municipality be brought forward at the next Regular Meeting of Council.

Carried.

9.3 LS-C-004-24 - Parking & Traffic By-law Updates

There was some discussion.

Resolution: 43-2024

Moved by: T. Heeman

Seconded by: M. Smibert

THAT Report No. LS-C-004-24 be received for information.

Carried.

9.4 CS-001-24 - Volunteer Appreciation Event

Resolution: 44-2024

Moved by: T. Heeman

Seconded by: C. Crockett

THAT Report No. CS-001-24 be received for information;

AND THAT Council host the Annual Volunteer Appreciation Event by offering a drop-in breakfast, to be served by Council from 7:30am to 9:00am, on Monday April 15, 2024, in the auditorium at the Thorndale Lions Community Centre.

Carried.

10. REPORTS OF COMMITTEES

Resolution: 45-2024

Moved by: M. Smibert

Seconded by: D. Lockie

THAT Reports of Committees Agenda Items 10.1 and 10.2 be approved as presented.

Carried.

10.1 Environmental Advisory Committee Minutes - February 5, 2024

10.1.1 Creation of a Recognition Program for Land Stewardship

Creation of a Recognition Program for Land Stewardship

THAT the Environmental Advisory Committee (EAC) recommends to Council the creation of a recognition program for land stewardship;

AND THAT two awards be given on an annual basis:

- Green Champion Award to a qualified individual who has demonstrated excellence in advancing a green initiative and is a resident of Thames Centre; and
- Community Champion Award to a qualified applicant who has demonstrated environmental leadership within a community organization within Thames Centre.

THAT a third award category be created to award a business that has initiated ongoing environmental initiatives or projects in Thames Centre;

AND THAT this resolution be forwarded to the Economic Development Advisory Committee.

Creation of a Heritage Tree Program

THAT the Thames Centre Environmental Advisory Committee (EAC) recommends the creation of a Heritage Tree Program and to solicit nominations from the public on a nomination form that includes the species identification, the circumference measurement of the tree, GPS location and reasoning for nomination;

AND THAT these nominations be considered by the EAC or a subcommittee thereof;

AND THAT Thames Centre further consult with the Upper Thames River Conservation Authority (UTRCA), Thames Centre parks department, and the County of Middlesex to identify additional trees of significance on public lands.

Earth Day 2025 - Tree Planting Community Day

THAT the Environmental Advisory Committee consult with the Thames Centre Special Events Committee on the Earth Day 2025 Tree Planting Community Day.

National Healing Forest Initiative

THAT the Environmental Advisory Committee (EAC) consult with the Accessibility & Inclusivity Advisory Committee (AIAC) to consider a joint-recommendation for a National Healing Forest initiative to be implemented in two (2) locations in Thames Centre.

Memorial Tree Recognition Program

THAT the Environmental Advisory Committee (EAC) recommend to Council the establishment of a Memorial Tree Recognition program; AND THAT Council direct staff to investigate adding this to the current Memorial Bench Policy.

Green Town Hall Meeting

THAT a special meeting of the Environmental Advisory Committee (EAC) be called on Wednesday, March 20th, 2024 at 11:30 a.m. to discuss the Green Town Hall Meeting.

THAT the Environmental Advisory Committee (EAC) recommend to Council that the EAC conducts a Green Town Hall in October, for the purposes of soliciting public feedback and input on environmental initiatives pertinent to Thames Centre as a municipality and community.

10.2 Thorndale Dog Park Ad Hoc Committee Minutes - February 5, 2024

11. MAYOR'S REPORT/COUNTY COUNCIL REPORT

Mayor McMillan provided an update of activities since her last report on January 15, 2024.

12. UNFINISHED BUSINESS

No items.

13. NOTICE OF MOTION

No items.

14. NEW BUSINESS

No items.

15. BY-LAWS

Resolution: 46-2024

Moved by: T. Heeman

Seconded by: M. Smibert

THAT By-laws 11-2024 through 14-2024 be adopted as presented.

Carried.

15.1 By-law 11-2024 - Appointment to Boards & Committees By-law

Being a By-law to appoint members to various committees, boards and other bodies for the 2022 – 2026 Term of Council

15.2 By-law 12-2024 - Amend Zoning (4673 Dundas Street)

Being a By-law to amend By-law No. 75-2006, as amended, insofar as it relates to the lands located at Part of Lot 8, Concession 1, NRT (geographic Township of North Dorchester), designated as Parts 1 and 2 on Plan 33R2382, in the Municipality of Thames Centre, in the County of Middlesex

15.3 By-law 13-2024 - Amend Zoning (3014 Crampton Drive)

Being a By-law to amend By-law No. 75-2006, as amended, insofar as it relates to the lands located at Part of Lots 9 and 10, Concession 3, SRT (geographic Township of North Dorchester), designated as Part 2 on Plan 33R12606, in the Municipality of Thames Centre, in the County of Middlesex

15.4 By-law 14-2024 - Amend Zoning (4406 Dundas Street)

Being a By-law to amend By-law No. 75-2006, as amended, insofar as it relates to the lands located at Part of Lot 1, Concession 3 (geographic Township of West Nissouri), designated as Part 1 on Plan 33R452, in the Municipality of Thames Centre, in the County of Middlesex

16. CLOSED SESSION

Resolution: 47-2024

Moved by: M. Smibert

Seconded by: C. Crockett

RESOLVED THAT Council adjourn to closed session at 5:27 p.m. pursuant to:

Section 239(2)(f) of the *Municipal Act*, being "advice that is subject to solicitor-client privilege, including communications necessary for that purpose" with respect to a request to amend a condition of consent.

Carried.

Resolution: 48-2024

Moved by: T. Heeman

Seconded by: M. Smibert

THAT Council adjourn Closed Session at 5:54 p.m. in order to reconvene in Open Session of Council.

Carried.

17. RISE AND REPORT

Mayor McMillan advised that during the Closed Session, Council discussed advice that is subject to solicitor-client privilege, including communications necessary for that purpose, with respect to a request to amend a condition of consent.

Resolution: 49-2024

Moved by: T. Heeman

Seconded by: M. Smibert

THAT Condition 2 of Application for Consent B18-23 for lands known municipally as 1263 Harrietsville Drive and 5824 Dorchester Road be amended by deleting it in its entirety and replacing with the following:

"2.1 That the Applicant's solicitor provide their personal undertaking to pay all applicable property taxes, municipal fees and charges owing on the Property municipally identified as 5824 Dorchester Road and 1263 Harrietsville Drive

to the Municipality from the proceeds of the sale of 5824 Dorchester Road. The Applicant's solicitor shall further provide their personal undertaking to provide to the Municipality proof of transfer and proof of payment of the outstanding property taxes, municipal fees and charges within 10 days of issuance of the consent certificate. If proof

of transfer payment is not provided within 10 days of issuance of the consent certificate, the Applicant's solicitor further undertakes to forthwith apply in writing to the Municipality for the issuance of a certificate of cancellation of the consent certificate.

2.2 That the Applicant compensate the Municipality for all legal costs incurred to the Middlesex County Barrister & Solicitor's Office in resolving the Shackleton severance, proceeds and tax matter."

AND THAT no further notice be required, pursuant to Section 53(26) of the *Planning Act*.

Carried.

18. CONFIRMATORY BY-LAW

18.1 By-law 15-2024 - Confirmatory By-law

Being a By-law to adopt, confirm and ratify matters dealt with by resolution of the Municipality of Thames Centre

Resolution: 50-2024

Moved by: M. Smibert

Seconded by: D. Lockie

THAT By-law 15-2024, being the Confirmatory By-law, be adopted as presented.

Carried.

19. MEETING SCHEDULE

Monday, February 26, 2024 at 5:00 p.m.

Monday, March 11, 2024 at 5:00 p.m.

20. ADJOURNMENT

Resolution: 51-2024

Moved by: C. Crockett

Seconded by: D. Lockie

RESOLVED THAT the meeting adjourn at 5:58 p.m.

Carried.

S. McMillan, Mayor

J. Nethercott, Clerk