



## MUNICIPALITY OF THAMES CENTRE

**REPORT NO.** PW-FL-001-24

**TO:** Mayor and Members of Council

**FROM:** Director of Public Works

**MEETING DATE:** January 29, 2024

**SUBJECT:** RFT TC-002-24 New  $\frac{3}{4}$  Ton 4x4 Pick-up Truck – Tender Award

### RECOMMENDATION:

**THAT** Report No. PW-FL-001-24 be received for information;

**AND THAT** Council direct staff to award the purchase of a Chevrolet Silverado 2500HD 4x4 pick-up truck to Finch Chevrolet Cadillac Buick GMC Ltd.

### PURPOSE:

To provide Council with a recommendation on RFT TC-002-24 for the purchase of a new pick-up truck to replace current Fleet Unit #40.

### BACKGROUND:

The replacement of Fleet Unit #40 was approved in the 2024 Capital Budget. The Request for Tender **TC-002-24 New 2024 8-Cylinder  $\frac{3}{4}$  ton 4x4 Quad Cab Pick-up Truck** was advertised on Wednesday, December 21, 2023, with a closing date of Thursday, January 11, 2024. There were two dealerships that picked-up and viewed the documentation, however on the closing date, only one (1) bid was received from Finch Chevrolet Cadillac Buick GMC Ltd (Finch Chevrolet).

The review of this tender bid was completed by staff to determine adherence to the specifications and confirmed to be compliant.

### COMMENTS:

The current Fleet inventory consists of two 2021  $\frac{3}{4}$  ton 4x4 Chevrolet Silverado Heavy Duty pick-up trucks, one in the Parks & Facilities and the other in the Transportation department. Finch Chevrolet have been successful in bidding on numerous fleet vehicles and staff are very satisfied with the performance and minimal maintenance of vehicles purchased from this dealership.

## FINANCIAL IMPLICATIONS:

The total Finch Chevrolet bid submission, net of rebated HST, is within the approved Capital Budget amount of \$80,000.00.

This report is presented for Council consideration in accordance with By-Law No. 46-2021, Procurement Policy. The actual bid amount is not disclosed in this report in accordance with the By-Law, which states: *“in the case where only one bid is received...only the bidders name shall be posted.”* The exclusion of the bid price protects the competitive process and the proponent in the instance that Council directs Staff to re-tender the project immediately or in the future.

## STRATEGIC PLAN LINK

**Pillar:** *Sustainability*

**Goal:** *Ensure that the Municipality maintains fiscal prudence, along with affordable and sustainable taxation levels*

## CONSULTATION:

Jake McKillop, Transportation Superintendent

## REFERENCES:

None.

## ATTACHMENTS:

None.

Prepared by: J. Craven, Director of Public Works

Reviewed by: D. Barrick, Chief Administrative Officer