



Minutes

Municipality of Thames Centre

Thames Centre Special Events Committee

December 6, 2023, 11:00 A.M.

**Municipal Office - Council Chambers
4305 Hamilton Road, Dorchester, ON**

Members Present: M. Murray, Vice-Chair/Community Member
D. Lockie, Council Representative
P. Wearne, Community Member
A. Marr, Community Member
J. Kraft, Community Member
K. Carter, Community Representative
M. Mundy, Community Representative
N. Abra, Community Representative
S. Baker, Community Representative

Members Absent: C. Crockett, Chair/Council Representative

Staff Present: D. Brown, Staff Representative
J. Nethercott, Recording Secretary

Staff Absent: S. MacDonald, Staff Representative
Shannon Zylstra, Communications Coordinator

1. Call To Order

The meeting was called the meeting to order at 11:03 a.m.

2. Disclosure Of Pecuniary Interest

No pecuniary interests were disclosed.

3. Introductions of New Member

Vice Chair Murray welcomed the new members of the Committee and asked everyone to provide a brief introduction of themselves.

4. Approval of Previous Minutes

Resolution: TCSEC-31-2023

Moved by: P. Wearne

Seconded by: D. Lockie

THAT the minutes of the Thames Centre Special Events Committee meeting held on November 8, 2023, be adopted as presented.

Carried.

5. Presentations/Delegations

None.

6. Reports of Staff

6.1 Festival of Lights Recap

There was some discussion about the event.

Resolution: TCSEC-32-2023

Moved by: P. Wearne

Seconded by: J. Kraft

THAT the Festival of Lights Recap Report, as presented by D. Brown, Parks and Recreation Supervisor, be received for information purposes.

Carried.

6.2 Christmas Light Tour

Resolution: TCSEC-33-2023

Moved by: J. Kraft

Seconded by: P. Wearne

THAT Christmas Light Tour Report, as presented by D. Brown, Parks & Recreation Supervisor, be received for information purposes.

Carried.

6.3 Member Recruitment Update

Resolution: TCSEC-34-2023

Moved by: J. Kraft

Seconded by: P. Wearne

THAT Report No. C-002-TCSEC-2023 Member Recruitment, be received for information.

Carried.

7. Committee Business

D. Brown, Parks and Facilities Supervisor stated that there is \$2,500 left in the 2023 budget should the Committee wish to host a New Year's Eve family event as part of the public skate between 5pm and 8 pm, however that there is not enough staff to handle a large event, unless the Committee has volunteers to assist.

After some discussion it was decided to host an event, with Staff utilizing the remaining budget to provide entertainment, hot chocolate, popcorn, a count down with noise makers and hats for families in the gym.

Resolution: TCSEC-35-2023

Moved by: A. Marr

Seconded by: P. Wearne

THAT the Thames Centre Special Events Committee host a New Year's Eve Family Event between the hours of 5 p.m. and 8 p.m. using the remaining funds in the 2023 budget.

Carried.

8. Correspondence

None.

9. Unfinished Business

None.

10. New Business

There were some questions and discussion from the new members of the Committee around the budget and how the events were chosen and run. An explanation from staff and committee members was provided, explaining that at the first meeting in the new year a report will come forward outlining the events that have been held in the past and approximate budget for each, based on the approved budget adopted by Council. At that time the Committee can decide on the events and the budgets for each.

11. Scheduling of Meetings

The next meeting is scheduled to be held Wednesday February 14, 2024 at 12:00 noon.

12. Adjournment

There being no further business to discuss it was:

Resolution: TCSEC-36-2023

Moved by: P. Wearne

Seconded by: A. Marr

RESOLVED THAT the meeting adjourn at 11:58 a.m.

Carried.