



Minutes

Municipality of Thames Centre

Thames Centre Special Events Committee

October 11, 2023, 11:00 A.M.

Municipal Office - Council Chambers

4305 Hamilton Road, Dorchester, ON

Members Present: C. Crockett, Chair/Council Representative
M. Murray, Vice-Chair/Community Member
D. Lockie, Council Representative
A. Marr, Community Member
J. Kraft, Community Member

Members Absent: P. Wearne, Community Member
L. Schertzel, Community Member

Staff Present: D. Brown, Staff Representative
J. Nethercott, Recording Secretary

Staff Absent: S. MacDonald, Staff Representative

1. Call To Order

The meeting was called the meeting to order at 11:00 a.m.

2. Disclosure Of Pecuniary Interest

No pecuniary interests were disclosed

3. Approval of Previous Minutes

Moved by: M. Murray

Seconded by: J. Kraft

(Resolution # TCSEC-28-2023)

THAT the minutes of the Thames Centre Special Events Committee meeting held on September 5, 2023, be adopted as presented.

Carried.

4. Presentations/Delegations

5. Reports of Staff

6. Committee Business

6.1 BridgeFest Recap

D. Brown, Parks & Facilities Supervisor provided a verbal report on the 2023 BridgeFest and noted that the lack of Food Trucks was the one comment he received, however no one went hungry and otherwise the event was well attended.

M. Murray reported that once again the stage location compared to the beer tent was an issue for watching the entertainment. D. Brown reported that prior to next year's event a new location for the beer tent should be considered.

Discussion was had on the possibility of changing the date and or location in 2024 and a decision to table this decision until early 2024, when planning begins.

6.2 Halloween Light Home Tour

J. Nethercott, Committee Secretary reported that the advertising for this has begun and so far, only 1 home has signed up. The Committee provided direction to staff to update the advertising to include decoration and lights and that as long as there is a minimum of 4 homes move forward with creating the map.

6.3 Festival of Lights

D. Brown, Parks & Facilities Supervisor reported that planning has been going well for this event. At this time there are 5 food trucks confirmed. Mr. Brown stated that there has been a commitment from grade 3 students at River Heights Public School and the band from Lord Dorchester Secondary School to perform 3 songs each.

D. Brown reported that the tentative schedule is the event will run from 5:30 pm to 8:00 pm, with the lights being turned on at 6:00 pm. He stated that at this time he will be looking for more entertainment and is waiting for confirmation from Tim Horton's regarding the hot drinks.

6.4 Christmas Light Home Tour

The Committee discussed the Christmas Light Home Tour and provided direction to staff to advertise a sign-up deadline of December 13 and have the maps ready by December 15.

7. Correspondence

None.

8. Unfinished Business

None.

9. New Business

Includes other business items requiring direction.

None.

10. Closed Session

Moved by: A. Marr
Seconded by: M. Murray
(Resolution # TCSEC-29-2023)

That Thames Centre Special Events Committee adjourn to Closed Session at 11:33 a.m. pursuant to Section 239(2)(b) of the *Municipal Act, R.S.O 2001*, for consideration of personal matters about identifiable individuals, including municipal or local board employees.

Carried.

10.1 Disclosure of Pecuniary Interest

10.2 Committee Appointments

10.3 Adjournment

11. Report Out of Closed

Chair C. Crockett reported out of Closed Session at 11:38 a.m. that during direction was provided to Staff regarding committee appointments.

12. Scheduling of Meetings

The next meeting is scheduled to be held November 8, 2023 at 11:00 a.m.

13. Adjournment

There being no further business to discuss it was:

Moved by: D. Lockie
Seconded by: M. Murray
(Resolution # TCSEC-30-2023)

RESOLVED THAT the meeting adjourn at 11:45 a.m.

Carried.