



MINUTES
MUNICIPALITY OF THAMES CENTRE
REGULAR MEETING

October 16, 2023, 5:00 P.M.
Thorndale Lions Community Centre (In-Person and Livestreamed)
265 Upper Queen Street, Thorndale

Members Present: Mayor McMillan
Deputy Mayor Smibert
Councillor Heeman
Councillor Crockett
Councillor Lockie

Staff Present: D. Barrick, Chief Administrative Officer
M. Bancroft, Director of Planning & Development Services
J. Craven, Director of Public Works
S. MacDonald, Director of Community Services & Facilities
N. Dorken, Director of Fire & Emergency Services/Fire Chief
S. Henshaw, Interim Clerk
J. Nethercott, Interim Deputy Clerk
T. Pitt, Drainage Superintendent

Others Present: G. Marles & R. Deitz, Middlesex County IT

1. CALL TO ORDER

Mayor McMillan called the meeting to order at 5:00 p.m.

2. ADDITIONS TO AGENDA

No additions to agenda.

3. DISCLOSURE OF PECUNIARY INTEREST

No disclosures of pecuniary interest.

4. ANNOUNCEMENTS

Mayor McMillan advised that October is Small Business Month in Canada and that Councillors have been visiting local businesses to highlight them under the Thames Centre Support Local campaign.

Mayor McMillan and Chief Dorken announced that Chief Dorken is permanently relocating his office to the Thorndale Fire Station.

5. PRESENTATIONS/DELEGATIONS

No items.

6. ADOPTION OF MINUTES

6.1 Regular Council Minutes - September 25, 2023

Resolution: 310-2023

Moved by: D. Lockie

Seconded by: M. Smibert

THAT the minutes of the regular meeting of Council, held on September 25, 2023, be approved as circulated.

Carried.

7. CONSENT AGENDA

7.1 Thames Centre Senior Centre Advisory Committee Minutes - August 25, 2023

7.2 FlightExec Centre Expansion Ad Hoc Committee Minutes - September 21, 2023

7.3 Quarterly Department Reports - July to September 2023

7.4 Middlesex County Council Meeting Highlights - September 26, 2023

7.5 Middlesex County Council Meeting Highlights - October 10, 2023

7.6 Middlesex-London Health Unit - Monthly Board of Health Update - September 2023

7.7 Government of Canada - Legislative Review of the Cannabis Act: What We Heard Report

7.8 PW-ES-012-23 - Solid Non-Hazardous Waste Disposal Site Inspection Report - Thames Centre Landfill

Resolution: 311-2023

Moved by: M. Smibert

Seconded by: C. Crockett

THAT Consent Agenda Items 7.1 through 7.8 be received as information.

Carried.

8. REPORTS OF DEPARTMENTS

8.1 CS-014-23 - Thames Centre Senior Centre Advisory Committee - Terms of Reference

Resolution: 312-2023

Moved by: D. Lockie

Seconded by: T. Heeman

THAT Report No. CS-014-23 be received for information;

AND THAT the Terms of Reference for the Thames Centre Senior Centre Advisory Committee be adopted as presented.

Carried.

8.2 PDS-058-23 - Application for Part Lot Control Exemption (Sifton Properties Limited, Applicant) - Rosewood Subdivision Phase 2, Thorndale

Resolution: 313-2023

Moved by: T. Heeman

Seconded by: M. Smibert

THAT Application for Part Lot Control Exemption (PLC-01-23) by Sifton Properties Limited for lands located on the north side of Purple Beech Street and on the west side of Blue Spruce Avenue in the village of Thorndale and legally described as Block 72 on Plan 33M-832 be approved and that the implementing by-law be passed by Council and subsequently forwarded to the County of Middlesex for consideration of approval.

Carried.

8.3 PDS-059-23 - Application for Draft Plan of Subdivision (1045 Donnybrook Inc. c/o Bav Malhi & Stephen Maycher; Zelinka Priamo Ltd., Agent) - South Side of Donnybrook Drive, East of Stardust Drive

The Director of Planning and Development Services advised of an error in the recommended motion on the agenda, noting that "Draft Plan of Condominium" should instead read "Draft Plan of Subdivision".

There was some discussion.

Resolution: 314-2023

Moved by: M. Smibert

Seconded by: C. Crockett

THAT the Municipality of Thames Centre recommends the issuance of draft plan of subdivision approval to the County of Middlesex for Application for Draft Plan of Subdivision (File No. 39T-TC2201) requested by Zelinka Priamo Ltd. on behalf of 1045 Donnybrook Inc. (c/o Bav Malhi & Stephen Maycher) and subject to the draft plan conditions attached to Report No. PDS-059-23, provided the draft plan of subdivision is revised to ensure Block 5 meets the 50 metre minimum frontage requirement.

Carried.

8.4 PDS-060-23 - Thames Valley District School Board Updates

Resolution: 315-2023

Moved by: T. Heeman

Seconded by: D. Lockie

THAT Report No. PDS-060-23 be received for information;

AND THAT the Mayor provide a letter of support on behalf of the Municipality with respect to the proposed addition to West Nissouri Public School to the Offices of the MPP Stephen Lecce, Minister of Education, MPP Rob Flack and Thames Valley District School Board Trustees Arlene Morell and Christian Sachs.

Carried.

8.5 PW-ES-013-23 - Thames Centre Wastewater Treatment Facilities - Operation, Maintenance and Management Agreement Renewal

There was some discussion.

Resolution: 316-2023
Moved by: M. Smibert
Seconded by: D. Lockie

THAT Report No. PW-ES-013-23 be received for information;
AND THAT By-law 95-2023, being a By-law for the *Thames Centre Operation, Maintenance and Management of Wastewater Facilities* service agreement five-year renewal option be adopted by Council.

Carried.

8.6 PW-DR-015-23 - Cromarty and Otis - Request for Drainage Works

There was some discussion.

Resolution: 317-2023
Moved by: T. Heeman
Seconded by: M. Smibert

THAT Report No. PW-DR-015-23 of the Drainage Superintendent, dated October 16, 2023, concerning requests received by Don Cromarty and Brian Otis for a request for new drainage works, be received for information;

AND THAT the petitions submitted by Don Cromarty and Brian Otis, under Section 4 of the Drainage Act, R.S.O. 1990, for new drainage works, in relation to property located at CON B SRT N PT LOT 18 RP 33R410 PT 4, and CON B SRT N PT LOT 17 RP 33R16963 (former township of North Dorchester) be received and adopted;

AND THAT Mr. M. P. Devos, of Spriet Associates, be appointed the Engineer to investigate and prepare the necessary drainage report.

Carried.

8.7 PW-DR-016-23 - Wallis Drain - Request for Improvement

There was some discussion.

Resolution: 318-2023
Moved by: C. Crockett
Seconded by: D. Lockie

THAT Report No. PW-DR-016-23 of the Drainage Superintendent, dated October 16, 2023, concerning a request received by The MTO for a request for improvement to an existing drainage works, be received for information;

AND THAT the petition submitted by The MTO, under Section 78 of the Drainage Act, R.S.O. 1990, for improved drainage works, in relation to the Highway 401 W, (former North Dorchester Twp.) be received and adopted;

AND THAT Mr. M. DeVos, of Spriet Associates Ltd., be appointed the Engineer to investigate and prepare the necessary drainage report.

Carried.

9. MAYOR'S REPORT/COUNTY COUNCIL REPORT

Mayor McMillan provided an update of activities since her last report on September 11, 2023.

10. UNFINISHED BUSINESS

No items.

11. NOTICE OF MOTION

No items.

12. NEW BUSINESS

No items.

13. BY-LAWS

13.1 By-law 90-2023, being a by-law to exempt from part lot control, lands legally described as Block 72, on Plan 33M-832, designated as Parts 1 to 43, inclusive on Plan 33R-21708 (Rosewood Subdivision, Thorndale)

13.2 By-law 91-2023, being a by-law to amend zoning as it relates to lands located at 20887 Cherry Hill Road

13.3 By-law 92-2023, being a by-law to amend zoning as it relates to lands located at 3062 Cromarty Drive

13.4 By-law 93-2023, being a by-law to amend zoning as it relates to lands located at 21656 Heritage Road

13.5 By-law 94-2023, being a by-law to amend zoning as it relates to lands located at 20162 Nissouri Road

13.6 By-law 95-2023, being a by-law to authorize the execution of an Amending Agreement - Wastewater Facilities Operations, Maintenance and Management Agreement with the Ontario Clean Water Agency (OCWA)

13.7 By-law 96-2023, being a by-law to appoint an Interim Clerk

13.8 By-law 97-2023, being a by-law to appoint an Interim Deputy Clerk

Resolution: 319-2023

Moved by: C. Crockett

Seconded by: M. Smibert

THAT By-laws 90-2023 through 97-2023 be adopted as presented.

Carried.

14. CLOSED SESSION

Resolution: 320-2023

Moved by: M. Smibert

Seconded by: C. Crockett

THAT Council recess at 5:52 p.m.

Carried.

Council reconvened at 6:06 p.m.

Resolution: 321-2023

Moved by: T. Heeman

Seconded by: M. Smibert

RESOLVED THAT Council adjourn to closed session at 6:06 p.m. pursuant to:

Section 239(2)(b) of the Municipal Act, being "personal matters about an identifiable individual, including municipal or local board employees" with respect to committee appointments.

Carried.

Resolution: 322-2023

Moved by: D. Lockie

Seconded by: C. Crockett

THAT the Closed Session be adjourned at 6:20 p.m.

Carried.

15. RISE AND REPORT

Mayor McMillan advised that during closed session, Council considered matters under Section 239(2)(b) of the *Municipal Act*, being "personal matters about an identifiable individual, including municipal or local board employees" with respect to committee appointments.

Resolution: 323-2023

Moved by: M. Smibert

Seconded by: T. Heeman

THAT the Interim Clerk be directed to amend the appointment by-law to remove Alison Warwick from the FlightExec Centre Expansion Ad Hoc Committee and Lorraine Schertzl from the Thames Centre Special Events Committee;

AND THAT the Interim Clerk be directed to advertise for additional community representatives for the Thames Centre Special Events Committee, including the committee's existing meeting times within the advertisement;

AND THAT the Terms of Reference for the FlightExec Centre Expansion Ad Hoc Committee be amended to change from 5 community representatives to 4;

AND THAT Councillor Lockie be appointed to the Accessibility & Inclusivity Advisory Committee.

Carried.

16. CONFIRMATORY BY-LAW

Resolution: 324-2023

Moved by: M. Smibert

Seconded by: T. Heeman

THAT By-law 98-2023, being the Confirmatory By-law, be approved.

Carried.

16.1 By-law 98-2023, being a Confirmatory By-law

17. MEETING SCHEDULE

Monday, October 30, 2023 at 5:00 p.m.

Tuesday, November 14, 2023 at 5:00 p.m.

18. ADJOURNMENT

Resolution: 325-2023

Moved by: D. Lockie

Seconded by: M. Smibert

RESOLVED THAT the meeting adjourn at 6:24 p.m.

Carried.

S. McMillan, Mayor

S. Henshaw, Interim Clerk