



Staff Report

Report No. CS-003-25

To: Mayor and Members of Council

From: Director of Community Services and Facilities

Meeting Date: June 23, 2025

Subject: **Community Sport and Recreation Infrastructure Fund**

Recommendation:

THAT Report No. CS-003-25 **BE RECEIVED** for information;

AND THAT Council **APPROVE** proceeding with the project which is being funded by a \$1,000,000 Community Sport and Recreation Infrastructure Fund.

Purpose:

The purpose of this report is to confirm that the Municipality:

1. is authorized to proceed with the project being partially funded by the Community Sport and Recreation Infrastructure Fund (CSRIF); and
2. there is sufficient funding in place to cover the balance of the project, including any expenses that are not eligible to be covered by the CSRIF funding.

Background:

At the October 21, 2024 meeting of municipal council, a [report](#) was brought forward which resulted in Council endorsing staff proceeding with applying for a grant via the Community Sport and Recreation Infrastructure Fund (CSRIF).

This grant was applied for with the assistance of GrantMatch Corp.

On May 30, 2025, staff received notification (via the attached letter) that the municipality has been awarded up to \$1,000,000.00 in funding from CSRIF for the repair and rehabilitation project of the original ice pad (the CANUSA rink). Since then, the Province has requested immediate confirmation that the Municipality will be proceeding with the

project and that there is sufficient funding in place to cover all aspects of the project that is not covered by the CSRIF grant.

Comments:

With the original ice pad (CANUSA rink) at the FlightExec Centre now 50+ years old, it has reached its' estimated useful life and is due for replacement. As a result, this project addresses the increased likelihood of breakdowns and failures. The need for this replacement has been identified as part of the Asset Management Plan (AMP), the Community Services and Facilities Master Plan, regular maintenance records, the rink's engineering team, and the refrigeration service contractors.

This project will see the replacement of the concrete rink slab, the refrigeration lines running underneath this slab, along with new boards & glass, and new benches (players, penalty boxes and timekeeper box).

Ideally, the RFP for this project will be issued in the Fall of 2025, be awarded in January 2026 (pending favourable budget approval) and have construction begin in early April 2026 (as soon as that ice comes out in late March). Design and engineering work can largely begin before April 2026, in an effort to have the project completed before the following season (slated for early September 2026).

Financial Implications:

In preparation of the grant application and to determine cost estimates, staff consulted with third-party vendors capable of conducting the scope of work. The following estimates were received:

Vendor	Description	Value (\$)
A	Engineering, Rink Slab Construction & Refrigeration	1,730,000
B	Boards, Glass, Boxes and Netting	285,370
	Total	2,015,370

The estimated cost of this project was \$2,015,370 at the time of applying for the grant.

In consultation with the Director of Community Services and Facilities, the Project Manager would issue a formal Request for Proposals (RFP) for this project, as per the Procurement Policy. The RFP should yield quality competitive bids.

This grant application was completed with the support of GrantMatch. As per Agreement with GrantMatch, they receive 10% of the first \$1,000,000 of any grant received by the municipality that received their assistance.

Based on the cost estimates, the proposed projected funding is:

Description	Value
Project Estimate	\$2,015,370
HST (less federal and provincial PSB rebates)	35,470
Less Provincial Grant	(900,000)
Sub-Total	1,150,840
Less 2024 Operational Surplus from 2024 Budget (estimate)*	(384,455)
Less 2026 Capital Levy (1% estimate)*	(493,795)
Less proceeds from any land surplus sale (estimate)*	(272,590)
Total	0

*Estimates require Council approvals.

Staff are recommending the formal receipt of the grant while advising the province of acceptance. As this would be a 2026 capital project, staff further recommend confirming the options to fund the balance of the project cost, as noted above, that does not require additional levy increase or debt issuance as part of the 2026 capital budget process later this year.

Strategic Plan Link:

Pillar: *Active Living*

Goal: *Increase the accessibility and programing of recreational services, especially to community youth and seniors*

Consultation:

Carmelo D'Angelo, Director of Corporate Services and Treasurer

References:

CS-013-24 – CSRIF Grant Application – October 21, 2024

Attachments:

CSRIF Award Notification Letter

Prepared by: S. MacDonald, Director of Community Services & Facilities

Reviewed by: D. Barrick, Chief Administrative Officer