



**Regular Meeting Minutes**  
**Municipality of Thames Centre**  
**Thorndale Lions Community Centre Ad Hoc Committee**

**June 12, 2025, 1:00 P.M.**  
**Municipal Office - Council Chambers**  
**4305 Hamilton Road, Dorchester, ON**

Members Present: C. Bontje, Community Representative  
S. McMillan, Mayor/Council Representative  
M. Little, Thorndale Agricultural Society Representative  
N. Jary, Vice Chair/Thorndale Lions Representative  
T. Heeman, Chair/Council Representative  
M. Sorensen, Community Representative

Members Absent: G. Burnard, Community Representative

Staff Present: A. Sanderson, Project Manager  
D. Barrick, CAO  
J. Wood, Recording Secretary  
S. MacDonald, Director of Community Services & Facilities  
M. Ramnanan, Communications Manager  
S. Henshaw, Deputy Clerk

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**1. Call To Order**

The meeting was called the meeting to order at 1:02 p.m.

**2. Approval of Agenda**

**Resolution # TLCCAHC- 7-2025**

**Moved by:** S. McMillan

**Seconded by:** C. Bontje

**THAT** the June 12, 2025, Regular Meeting Agenda of the Thorndale Lions Community Centre Ad Hoc Committee **BE APPROVED** as presented.

**Carried.**

**3. Disclosure Of Pecuniary Interest**

No pecuniary interests were disclosed.

**4. Previous Minutes**

**Resolution # TLCCAHC- 8-2025**

**Moved by:** M. Sorensen

**Seconded by:** M. Little

**THAT** the minutes of the Thorndale Lions Community Centre Ad Hoc Committee Regular Meeting held on May 8, 2025, **BE RECEIVED**.

**Carried.**

**5. Presentations/Delegations**

**6. Reports of Staff**

**6.1 TLCC – Key Performance Indicators**

S. MacDonald, Director of Community Services & Facilities, provided a report with data on facility bookings that were tracked from the beginning of January 2025 to the present time at the Thorndale Lions Community Centre. Results were based on a 15 hour window period each day.

**Resolution # TLCCAHC-9-2025**

**Moved by:** M. Sorensen

**Seconded by:** M. Little

**THAT** Report No. C-TLCCAHC-01-25 **BE RECEIVED** for information.

**Carried.**

## **6.2 Thorndale Lions Community Centre Proposed Addition - Renovation - Next Steps (Verbal Report)**

A. Sanderson, Project Manager, opened discussion regarding the proposed Request for Proposal (RFP), confirming that the designer will determine the size of the facility, high level boundaries and property limits. It was confirmed that a short list of Candidates will be presented to the Committee and presentations will be made by those candidates.

***Chair, T. Heeman entered the meeting at 1:14 p.m.***

The Committee discussed the timeline of the project, taking into consideration the 2026 budget approval and upcoming 2026 election year.

***Chair, T. Heeman resumed role of Chair at 1:22 p.m.***

**Resolution # TLCCAHC-10-2025**

**Moved by:** M. Little

**Seconded by:** N. Jary

**THAT** the Thorndale Lions Community Centre Ad Hoc Committee **RECOMMEND** that the Request for Proposal (RFP) be accepted, with modification to Section 13 to be more specific and to add an interview stage.

**Carried.**

## **7. Committee Business**

## **8. Correspondence**

## **9. Unfinished Business**

## **10. New Business**

S. Henshaw, Deputy Clerk, brought forward a resolution from Council approving the Thames Centre Environmental Advisory Committee's resolution to recognize environmental building considerations with the Thorndale Lions Community Centre Expansion.

**Resolution # TLCCAHC-11-2025**

**Moved by:** M. Little

**Seconded by:** M. Sorensen

**THAT** Reports of Committees Agenda Items 10.1 **BE RECEIVED** for information.

**Carried.**

Upon consensus, the Committee decided to individually send input regarding the RFP design directly to the Clerk through email, to be forwarded to staff for compilation and to present in its entirety for the Committee's consideration to be presented to the short the list candidates.

**11. Scheduling of Meetings**

**Resolution # TLCCAHC-12-2025**

**Moved by:** M. Little

**Seconded by:** M. Sorensen

**THAT** the next meeting of the Thorndale Lions Community Centre Ad Hoc Committee shall be held on Thursday, August 14, 2025, at 1:00 p.m. in the Council Chambers, Dorchester.

**Carried.**

**12. Adjournment**

**Resolution # TLCCAHC-13-2025**

**Moved by:** S. McMillan

**Seconded by:** M. Little

**RESOLVED THAT** the meeting **ADJOURN** at **1:48 p.m.**

**Carried.**