



Schedule "A"
By-law No. 36-2025

Refreshment Vehicle Licence Application

Applicant Information:

Registered Name of Business: _____

Name of Applicant: _____

Address of Applicant: _____

Operating Business Address: _____

Mailing Address (if different): _____

Postal Code: _____ Phone (Res.): _____ (Bus): _____

Refreshment Vehicle Information:

Types of Cooking Units: ☐ Propane ☐ Natural Gas ☐ Electricity ☐ Other: _____

Will a Generator be Used: ☐ Yes ☐ No

Specify: Make: _____ Model: _____ Decibel Level: _____

Type of Food Being Served: _____

Proposed Food Being Served: _____

Proposed Location of Vehicle: _____

Days of Operation: _____ Hours of Operation: _____

Term of Licence: ☐ **\$190** - Annual (January 1st to December 31st of each calendar year)

☐ **\$60** - 3-Day Period (please specify consecutive dates): _____

I have attached the following supporting documentation:

☐ Licence Fee

☐ Photocopy of current motor vehicle registration

☐ Photograph of Refreshment Vehicle

☐ Current proof of inspection and approval in writing from any valid Ontario Public Health Unit (within the last 3 months)

☐ Proof of propane inspection by a certified gas fitter (if applicable)

☐ Written approval by Thames Centre's Fire Chief or designate, having

☐ Approved Mobile Food Service Equipment Inspection Self-Checklist

completed the inspection within the last 3 months) and confirming it meets the applicable sections of Ontario Fire Code

from the Thames Centre Fire Department (Schedule "B" to By-law No. 36-2025)

☐ Proof of Technical Standards and Safety Authority (TSSA) Field Approval for all equipment and applicants that are not approved by the Canadian Standard Association or the Underwriter Laboratories of Canada

☐ A copy of a menu for food, refreshments and confections served

☐ Proof of Insurance

☐ Written approval by Thames Centre's Director of Community Services and Facilities or designate in writing

The Applicant certifies that:

- The information provided in this application is true and correct.
- Failure to provide complete or accurate information may delay the licensing process.
- The provision of false information in this application may result in the revocation of any licence issued, in addition to potential fines.
- It is the Applicant's responsibility to ensure all by-laws, statutes and regulations are complied with at all times.

Applicant Signature: _____ Date: _____

Parent/Guardian Signature (if Applicant under 18): _____ Date: _____

Notice of Collection of Personal Information

The personal information collected on this form is collected under the authority of the *Municipal Act, 2001* and will be used to process your application for a Refreshment Vehicle Licence. Questions about this collection should be addressed to the Clerk's Department – 4305 Hamilton Road, Dorchester, ON, N0L 1G3. (519) 268-7334
clerk@thamescentre.on.ca

For Office Use Only:

Date Application Received: _____

Comments: _____

Approval Signature: _____ Date: _____