



MUNICIPALITY OF THAMES CENTRE

REPORT NO. LS-007-25

TO: Mayor and Members of Council
FROM: Deputy Clerk
MEETING DATE: May 12, 2025
SUBJECT: Terms of Reference Amendments for the Thames Centre Active Living Centre Advisory Committee

RECOMMENDATION:

THAT Report No. LS-007-25 **BE RECEIVED** for information;

AND THAT the draft new Terms of Reference for the Thames Centre Active Living Centre Advisory Committee **BE APPROVED**.

PURPOSE:

The purpose of this report is to seek Council's approval regarding two minor amendments to the Terms of Reference for the Thames Centre Active Living Centre Advisory Committee.

BACKGROUND:

At the regular meeting of the Thames Centre Active Living Centre Advisory Committee held on Friday, April 25, 2025, the Committee discussed its Terms of Reference and the current recommended composition of members, which includes two (2) Dorchester & District Lions Club Members.

The Committee discussed the benefits of including representation from both the Dorchester and Thorndale Lions Clubs and passed the following resolution to be approved by Council:

Resolution # TCALCAC-008-25

Moved by: N. Kell

Seconded by: J. Bugo

THAT the Terms of Reference for the Thames Centre Active Living Centre Advisory Committee **BE AMENDED** to include the following Committee Composition:

- 4 Residents – (not required to be a Lions Active Living Centre Member)
- 1 Dorchester & District Lions Club Member

- 1 Thorndale Lions Club Member
- 2 Lions Active Living Centre Members – (pay membership and are active in programs)

Carried.

The Committee also discussed the requirement under the current Terms of Reference to only hold committee meetings at the FlightExec Centre in Dorchester. The Committee currently alternates its meeting locations between both Active Living Centre locations in Dorchester and Thorndale. It is staff's recommendation that the current Terms of Reference be amended under "Meetings" to include both locations.

COMMENTS:

As per the current Terms of Reference as well as the new proposed version, the committee composition includes a maximum of eight (8) voting members and **may** be composed of specific types of representatives, *when possible*. This wording provides flexibility of members for this Committee, and amending the recommended composition doesn't actually impact any formal requirements.

As per this Committee's Terms of Reference, "Any changes proposed to these Terms of Reference by the Committee shall be recommended to Council." These minor changes are to ensure this Committee's Terms of Reference are accurate and up-to-date.

FINANCIAL IMPLICATIONS:

None.

STRATEGIC PLAN LINK

Pillar: *Active Living*

Goal: *Increase the accessibility and programing of recreational services, especially to community youth and seniors*

CONSULTATION:

J. Nethercott, Director of Legislative Services/Clerk
K. Gress, Active Living Coordinator

REFERENCES:

[Current Terms of Reference](#) (Thames Centre Active Living Centre Advisory Committee)

ATTACHMENTS:

Draft New Terms of Reference (Thames Centre Active Living Centre Advisory Committee)

Prepared by: S. Henshaw, Deputy Clerk

Reviewed by: S. Macdonald, Director of Community Services and Facilities

Reviewed by: J. Nethercott, Director of Legislative Services/Clerk

Reviewed by: D. Barrick, Chief Administrative Officer