



## Legislative Services

### 4th Quarter Report

**PERIOD: October - December**

**YEAR: 2024**

#### **RECOMMENDATION:**

**THAT** the Legislative Services Annual Report for 2024 **BE RECEIVED** for information.

#### **BY-LAW COMPLIANCE:**

By-law enforcement currently has 21 active files open from 2024, with ongoing inspections and monitoring. Between October 1 and December 31, there were 14 new inquiries or complaints, with 11 of these closed and 2 active files and one unfounded.

#### **COUNCIL AND COMMITTEES:**

Meetings held in 4<sup>th</sup> Quarter of 2024:

##### **Council:**

- Monday, October 7, 2024 at 5:00 p.m.
- Monday, October 21, 2024 at 5:00 p.m.
- Monday, November 4, 2024 at 5:00 p.m.
- Monday, November 18, 2024 at 5:00 p.m.
- Monday, December 9, 2024 at 9:00 a.m. (Special Budget Meeting)
- Monday, December 9, 2024 at 5:00 p.m.

##### **Committee Meetings:**

- Monday, October 7, 2024 - Environmental Advisory Committee
- Wednesday, October 9, 2024 – Thames Centre Special Events Committee
- Friday, October 25, 2024 – Active Living Centre Advisory Committee
- Tuesday, October 29, 2024 – Thames Centre Sports Wall of Fame Committee
- Wednesday, November 13, 2024 – Thames Centre Special Events Committee
- Thursday, November 14, 2024 – Economic Development Advisory Committee
- Tuesday, November 19, 2024 – Thames Centre Sports Wall of Fame Committee
- Monday, December 2, 2024 – Environmental Advisory Committee
- Wednesday, December 4, 2024 – Thames Centre Special Events Committee
- Thursday, December 12, 2024 – Economic Development Advisory Committee

## Council Training and Education:

- Tuesday, December 3, 2024

## ACTIVITIES:

- Deployed part-time Customer Service Clerk at Thorndale Community Centre October 7
- Trained new Crossing Guard in Dorchester in October. Now have 2 crossing guards in Dorchester to share the duties.
- Clerk led an Accessibility training session on October 29, 2024
- Met with EvolutionAV to receive additional training on the Council Chambers new camera system
- Clerk and Deputy Clerk attended Middlesex County Clerks Meeting on Tuesday, December 3, 2024
- Clerk and Deputy Clerk attended Emergency Management Program Committee Meeting on Thursday, December 5, 2024

## STATISTICS:

- Issued 2 Marriage Licences
- Issued 7 Lottery Licences
- Processed 3 Lottery Licensing Eligibility Applications
- No Civil Marriage Ceremonies

## STRATEGIC PLAN LINK:

**Pillar:** *Community Communications & Engagement*

**Goal:** *Increase communications between the municipality (Council and Staff) and the public*

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