



## **Minutes**

### **Municipality of Thames Centre**

### **Accessibility & Inclusivity Advisory Committee**

**May 6, 2024, 12:00 P.M.**

**Electronic Meeting**

Members Present: Michelle Smibert, Chair/Council Representative  
Danielle Lockie, Council Representative  
Michelle Coghlin, Vice Chair/Community Representative  
Shauna Rae, Community Representative

Absent: Jesse Farquharson, Community Representative

Staff Present: Steve MacDonald, Director of Community Services & Facilities  
Jana Nethercott, Recording Secretary

Others Present David Barrick, CAO  
Taylor Rummell, County of Middlesex

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#### **1. Call To Order**

The meeting was called the meeting to order at **12:01** p.m.

#### **2. Disclosure Of Pecuniary Interest**

No pecuniary interests were disclosed.

**3. Previous Minutes**

**Resolution: AIAC-07-2024**

**Moved by:** D. Lockie

**Seconded by:** S. Rae

**THAT** the minutes of the Accessibility and Inclusivity Advisory Committee meeting held on February 5, 2024, **BE RECEIVED**.

**Carried.**

**4. Presentations/Delegations**

**4.1 T. Rummell - CGLCC Rainbow Registered Program**

Taylor Rummell, Tourism Officer for the County of Middlesex presented information on the CGLCC [Rainbow Registered Program](#).

The Committee inquired as to why the County chose to seek the designation, which Ms. Rummell responded that it was to address known issues within the County and part of the process was to show how the County addressed these issues and to further prove that the County backed the LGBTQ2+ community and that each accreditation is for 3 years at a cost that ranges between \$300 and \$500 annually, depending on the size of the organization.

Ms. Rummell further addressed that no lower-tier municipalities have applied for this designation and that they are not covered through the County designation. The benefits of this designation relate to showing support of the community and strengthen staff through available webinars and training resources.

Ms. Rummell stated that County staff were able to provide all the necessary documentation and resources needed to complete this application process.

**Resolution: AIAC-08-2024**

**Moved by:** S. Rae

**Seconded by:** D. Lockie

**THAT** the presentation provided by Taylor Rummell, regarding the CGLCC Rainbow Registered program, **BE RECEIVED** for information.

**Carried.**

**5. Reports of Staff**

**5.1 C-AIAC-005-24 - Middlesex County Joint Annual Accessibility Status Report - 2023**

**Resolution: AIAC-09-2024**

**Moved by: S. Rae**

**Seconded by: D. Lockie**

**THAT** Report No. C-AIAC-005-24 and the Middlesex County Joint Annual Accessibility Status Report **BE RECEIVED** for information.

**Carried.**

**5.2 C-AIAC-007-2024 - Budget for 2024 Pride Event**

**Resolution: AIAC-10-2024**

**Moved by: S. Rae**

**Seconded by: M. Coghlin**

**THAT** Report No. C-AIAC-07-2024 **BE RECEIVED** for information;

**AND THAT** the Accessibility & Inclusivity Advisory Committee (AIAC) provide direction that \$1,000.00 of the 2024 budget be to dedicate to the 2024 Pride Event.

**Carried.**

**6. Committee Business**

**6.1 Terms of Reference Discussion**

The Committee discussed the various versions of Terms of References that were shared by the Clerk. There was discussion relating to the potential to add new members to the committee and that a draft terms of reference should include various aspects such as a glossary of terms, specifics for membership from various groups and recruitment options.

**Resolution: AIAC-11-2024**

**Moved by: S. Rae**

**Seconded by: D. Lockie**

**THAT** staff provide a draft Terms of Reference that models Wellington Centre for review at an upcoming meeting.

**Carried.**

## **6.2 Land Acknowledgment**

The Clerk provided information on the ongoing process for developing a Land Acknowledgment and that staff recently attended a two-day Urban Indigenous Awareness Training.

The Committee inquired about committee members and Councillors attending similar training in the future. CAO Barrick responded that its possible, the training that was conducted was designed for staff only, but any future training can be circulated to the committee if and when seats are available.

## **7. Correspondence**

### **7.1 Thames Centre Special Events Committee - Response**

**Excerpt from Thames Centre Special Events Committee meeting minutes - February 14, 2024**

## **8. Unfinished Business**

## **9. New Business**

### **9.1 National Red Shirt Day - May 29, 2024**

Councillor Lockie brought forward a request for staff and possibly Council to participate by wearing a Red Shirt in honour of National Red Shirt Day for Accessibility Awareness, and to share this information on social media.

## **10. Scheduling of Meetings**

The next meeting is scheduled to be determined.

## **11. Adjournment**

There being no further business to discuss it was:

**Resolution: AIAC-12-2024**

**Moved by:** S. Rae

**Seconded by:** M. Coghlin

**RESOLVED THAT** the meeting adjourn at 1:11 p.m.

**Carried.**