



**MUNICIPALITY OF THAMES CENTRE**

**REPORT NO. C-TCSEC-014-2024**

**TO:** Thames Centre Special Events Advisory Committee

**FROM:** Deputy Clerk

**MEETING DATE:** December 4, 2024

**SUBJECT: 2025 Meeting Dates**

**RECOMMENDATION:**

**THAT** Report No. C-TCESCE-014-2024 **BE RECEIVED** for information;

**AND THAT** the following schedule of meeting dates for 2025 **BE APPROVED:**

- Wednesday, February 12, 2025 at 12:00 p.m.
- Wednesday, March 12, 2025 at 12:00 p.m.
- Wednesday, April 16, 2025 at 12:00 p.m.
- Wednesday, May 7, 2025 at 12:00 p.m.
- Wednesday, June 11, 2025 at 12:00 p.m.
- Wednesday, July 9, 2025 at 12:00 p.m.
- Wednesday, August 6, 2025 at 12:00 p.m.
- Wednesday, September 10, 2025 at 12:00 p.m.
- Wednesday, October 8, 2025 at 12:00 p.m.
- Wednesday, November 12, 2025 at 12:00 p.m.
- Wednesday, December 3, 2025 at 12:00 p.m.

**BACKGROUND & COMMENTS:**

As this is the final meeting of the calendar year, the Committee will need to select dates and times for the meetings in 2025. Dates are subject to change at the Call of the Chair.

The Terms of Reference for the Thames Centre Special Events Committee states that:

**“The Thames Centre Special Events Committee will meet on a quarterly basis with a minimum of two (2) meetings per year and other meetings as required. The meeting schedule will be established on an annual basis and at the last meeting of the calendar year. ”**

As per the Terms of Reference, the Committee is only required to meet on a quarterly basis with a minimum of two (2) meetings per year. However, should the Committee wish to schedule additional meetings, it is at their discretion to do so. The above eleven (11) proposed dates are consistent with the Committee's previous decisions to schedule additional meetings throughout the year.

## REFERENCES:

Terms of Reference – Thames Centre Special Events Committee

Prepared by: S. Henshaw, Deputy Clerk

Reviewed by: S. MacDonald, Director of Community Services and Facilities

Reviewed by: D. Barrick, Chief Administrative Officer