



**Regular Meeting Minutes**  
**Municipality of Thames Centre**  
**Thames Centre Special Events Committee**

**November 13, 2024, 12:00 P.M.**  
**Municipal Office - Council Chambers**  
**4305 Hamilton Road, Dorchester, ON**

Members Present: C. Crockett, Chair/Council Representative  
M. Murray, Vice-Chair/Community Representative  
D. Lockie, Council Representative  
P. Wearne, Community Representative  
A. Marr, Community Representative  
N. Abra, Community Representative

Members Absent: J. Kraft, Community Representative  
K. Carter, Community Representative  
M. Mundy, Community Representative  
S. Baker, Community Representative

Staff Present: D. Brown, Staff Representative  
S. MacDonald, Staff Representative  
M. Ramnanan, Communications Coordinator  
S. Henshaw, Deputy Clerk  
A. Malchesky, Recording Secretary

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**1. Call To Order**

The meeting was called to order at 12:00 p.m.

**2. Adoption of Agenda**

**Resolution #TCSEC-045-2024**

**Moved by:** A. Marr

**Seconded by:** P. Wearne

**THAT** the November 13, 2024 Regular Meeting Agenda of the Thames Centre Special Events Committee **BE APPROVED** as circulated.

**Carried.**

**3. Disclosure Of Pecuniary Interest**

No pecuniary interests were disclosed.

4. **Previous Minutes**

**Resolution #TCSEC-046-2024**

**Moved by:** N. Abra

**Seconded by:** M. Murray

**THAT** the minutes of the Thames Centre Special Events Committee meeting held on October 9, 2024, **BE RECEIVED** as presented.

**Carried.**

5. **Presentations/Delegations**

No items.

6. **Reports of Staff**

6.1 **Festival of Lights 2024**

The Committee discussed the different food and beverage options that will be offered/donated during the event such as: popcorn, hot chocolate, apple cider, candy canes, and more.

The Committee discussed and inquired about who will be the MC, who will be turning on the lights, and the time that Santa and his elves will be arriving.

The Committee discussed that parking will be available at the FlightExec Centre, Municipal Office, River Heights Public School and Dorchester Community Park Baseball Diamonds.

The Committee discussed and inquired where the location of the Angel tree will be during the event if there will be any promotional flyers to go with it.

**Resolution #TCSEC-047-2024**

**Moved by:** M. Murray

**Seconded by:** A. Marr

**THAT** Report No. C-TCSEC-013-2024 be received for information.

**Carried.**

7. **Committee Business**

7.1 **Remembrance Crosswalk 2025**

Chair/Council Representative, C. Crockett advised the Committee of an inquiry regarding painted crosswalks for Remembrance Day that had been posted in the Dorchester Facebook Group Page and was forwarded to the Committees attention.

The Committee discussed the potential locations that these crosswalks could go, and if County roads would be an issue.

**Resolution #TCSEC-048-2024**

**Moved by:** P. Wearne

**Seconded by:** M. Murray

**THAT** the Thames Centre Special Events Committee **RECEIVED** and **DISCUSSED** the idea of installing Remembrance Day Crosswalks in 2025;

**AND THAT** the Thames Centre Special Events Committee determined this item is not within the scope of the Committee's Terms of Reference;

**AND THAT** the Thames Centre Special Events Committee **SUPPORTS** the consideration of this item.

**Carried.**

8. **Correspondence**

No items.

**9. Unfinished Business**

No items.

**10. New Business**

Includes other business items requiring direction.

**10.1 New Years Eve**

The Committee discussed what has been planned to celebrate New Years Eve at the FlightExec Centre and the Thorndale Lions Community Centre. Staff advised that so far there is an open skate booked, and gym time blocked off at both locations.

The Committee further discussed and inquired what the event looked like in previous years and if something similar can be done for this year.

**Resolution # TCSEC-049-2024**

**Moved by:** P. Wearne

**Seconded by:** M. Murray

**THAT** staff **BE DIRECTED** to look into costing for the New's Years Eve event.

**Carried.**

**10.2 Tree Planting**

The committee discussed a previous agenda item from the February 14, 2024 meeting, regarding the "Earth Day 2025 Tree Planting Community Day". The committee inquired if there were any further detailed plans and budgeting for Tree Planting Day. Councillor Lockie advised there would be consultation with the Environmental Advisory Committee, and additional information would be provided once available.

**10.3 Holiday Light Tour**

The Committee discussed having a holiday light tour to showcase decorated houses in Thames Centre like previous years.

**Resolution # TCSEC-050-2024**

**Moved by:** M. Murray

**Seconded by:** P. Wearne

**THAT** staff **BE DIRECTED** to advertise for the Holiday Light Tour.

**Carried.**

**11. Scheduling of Meetings**

The next meeting is scheduled to be held Wednesday, December 4, 2024, at 12:00 p.m.

**12. Adjournment**

There being no further business to discuss it was:

**Resolution #TCSEC-051-2024**

**Moved by:** A. Marr

**Seconded by:** M. Murray

**RESOLVED THAT** the meeting adjourn at 12:40 p.m.

**Carried.**