



MINUTES
MUNICIPALITY OF THAMES CENTRE
REGULAR MEETING

October 7, 2024, 5:00 P.M.
Thorndale Lions Community Centre (In-Person and Livestreamed)
265 Upper Queen Street, Thorndale

Members Present: Mayor McMillan
Deputy Mayor Smibert
Councillor Heeman
Councillor Crockett
Councillor Lockie

Staff Present: D. Barrick, Chief Administrative Officer
J. Craven, Director of Public Works
N. Dorken, Director of Fire & Emergency Services/Fire Chief
S. MacDonald, Director of Community Services & Facilities
A. Storrey, Interim Director of Planning and Development Services
J. Nethercott, Director of Legislative Services/Clerk
E. Schinbein, Director of Financial Services/Treasurer
T. Pitt, Drainage Superintendent
K. Harrison, Financial Analyst
S. Henshaw, Deputy Clerk

Others Present: C. Scrimgeour, Municipal Auditor
M. DeVos, Engineer

1. CALL TO ORDER

Mayor McMillan called the meeting to order at 5:00 p.m.

2. ADDITIONS TO AGENDA

There were no additions to the agenda.

3. APPROVE AGENDA

Resolution: 273-2024

Moved by: D. Lockie

Seconded by: M. Smibert

THAT the October 7, 2024 Regular Council Meeting Agenda **BE APPROVED** as circulated.

Carried.

4. DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

5. ANNOUNCEMENTS

Mayor McMillan announced that starting Tuesday, October 8, 2024, municipal services will be expanded from the municipal office to the Thorndale Lions Community Centre. Mayor McMillan advised that a Customer Service Clerk will be available at the front counter every Tuesday to Thursday from 9 am to 4:30 p.m. to provide a range of services to the public.

Mayor McMillan congratulated local business owner Jessica Daltrey, owner of Franklyn's Paw Spa, who recently participated in an international dog grooming competition called Groomania in Belgium and personally won "Best in Show", in addition to helping Canada win silver the following day.

Mayor McMillan thanked volunteers and members of the Dorchester Horticultural Club for their hard work and dedication to the Community Garden Project and also thanked Director Steve MacDonald. Mayor McMillan advised that all produce grown was given to the Dorchester Food Bank.

6. PRESENTATIONS/DELEGATIONS

6.1 Municipal Auditor - Christene Scrimgeour

Christene Scrimgeour, Municipal Auditor, was in attendance and presented the 2023 Audited Consolidated Financial Statements and the 2023 Audited Trust Fund Financial Statements.

Resolution: 274-2024

Moved by: M. Smibert

Seconded by: D. Lockie

THAT the following documents, year ending December 31, 2023, for the Municipality of Thames Centre **BE APPROVED:**

- 2023 Audited Consolidated Financial Statements;
- 2023 Audited Trust Fund Financial Statements

Carried.

7. PUBLIC MEETING - DRAINAGE

7.1 Meeting to Consider - Elliot Drain Branch "A"

Mike DeVos, Engineer, was in attendance and provided an overview of the work required, by presenting the Engineering Report for the Elliot Drain Branch "A", dated August 30, 2024. Travis Pitt, Drainage Superintendent, was also in attendance.

There were no questions from any affected landowners.

There were no additions or removal of names to the petition.

There were no questions or comments from Members of Council.

Resolution: 275-2024

Moved by: T. Heeman

Seconded by: C. Crockett

THAT Report No. Report No. DR-010-24 prepared by the Drainage Superintendent, dated October 7, 2024, concerning a meeting to consider the Elliot Drain Branch "A" 2024, **BE RECEIVED** for information;

AND THAT the Drainage Report for the Elliot Drain Branch "A" 2024, as prepared by Spriet Associates, dated August 30, 2024, **BE RECEIVED AND ADOPTED**;

AND THAT the first sitting of the Court of Revision on behalf of the Elliot Drain Branch "A" 2024, **BE SCHEDULED** for November 4, 2024.

Carried.

8. ADOPTION OF MINUTES

8.1 Regular Council Minutes - September 23, 2024

Resolution: 276-2024

Moved by: C. Crockett

Seconded by: D. Lockie

THAT the minutes of the regular meeting of Council, held on September 23, 2024 **BE APPROVED** as circulated.

Carried.

9. CONSENT AGENDA

Items listed under Consent Agenda are **RECEIVED** for information in one motion. Council members may request that one or more item(s) be separated for further action.

Resolution: 277-2024

Moved by: M. Smibert

Seconded by: C. Crockett

THAT Consent Agenda Items 9.1 through 9.2 **BE RECEIVED** as information.

Carried.

9.1 Middlesex County Council Meeting Highlights - September 24, 2024

9.2 Municipality of Tweed - Canada Community-Building Funds (CCBF) - Request for Supplement to the Allocations

10. REPORTS OF DEPARTMENTS

Resolution: 278-2024

Moved by: M. Smibert

Seconded by: D. Lockie

THAT Quarterly Reports for July through September 2024, items 10.1 to 10.8 **BE RECEIVED** for information.

Carried.

- 10.1 CSF-Recreation 3rd Quarter Report - July to September 2024
- 10.2 CSF - Lions Active Living Centre - 3rd Quarter Report - July to September 2024
- 10.3 Fire - 3rd Quarter Report - July to September 2024
- 10.4 PW-Drainage - 3rd Quarter Report - July to September 2024
- 10.5 PW-Transportation - 3rd Quarter Report - July to September 2024
- 10.6 PW- Environmental Services - 3rd Quarter Report - July to September 2024
- 10.7 Legislative Services - 3rd Quarter Report - July to September 2024
- 10.8 PDS Building - 3rd Quarter Report - July to September 2024

11. REPORTS OF COMMITTEES

Items listed under Reports of Committees are **APPROVED** by Council in one motion. Council Members may request that one or more item(s) be separated for further action.

Resolution: 279-2024

Moved by: D. Lockie

Seconded by: C. Crockett

THAT Reports of Committees Agenda Items 11.1 & 11.2 **BE APPROVED** as presented.

Carried.

- 11.1 Local School Advisory Committee Meeting Minutes - September 18, 2024
- 11.2 Thames Centre Special Events Committee Meeting Minutes - September 25, 2024

12. MAYOR'S REPORT/COUNTY COUNCIL REPORT

Mayor McMillan provided an update of activities since her last report on September 9, 2024.

13. UNFINISHED BUSINESS

No items.

14. NOTICE OF MOTION

No items.

15. NEW BUSINESS

No items.

16. BY-LAWS

Resolution: 280-2024

Moved by: D. Lockie

Seconded by: M. Smibert

THAT By-law 69-2024 **BE GIVEN** first and second reading;
AND THAT By-laws 70-2024 through 72-2024 **BE ADOPTED** as presented.

Carried.

16.1 By-law 69-2024 - Elliot Drain Branch "A"

Being a By-law to provide for drainage works in the Municipality of Thames Centre and the County of Middlesex for the borrowing on the credit of the Municipality of Thames Centre, the sum of \$49,700 being the amount to be contributed for the completion of the same

16.2 By-law 70-2024 - Part Lot Control Exemption (Willows Subdivision, Nilestown)

Being a by-law to repeal and replace By-law 60-2024, being a by-law to exempt from part lot control, lands legally described as Lot 5 and Lot 6 on Registered Plan 33M834, in the Municipality of Thames Centre, in the County of Middlesex (Willows Subdivision, Nilestown)

16.3 By-law 71-2024 - Part Lot Control Exemption (Rosewood Subdivision, Thorndale)

Being a by-law to amend By-law 90-2023, being a by-law exempt from part lot control, lands legally described as Block 72, on Plan 33M-832, designated as Parts 1 to 43, inclusive, on Plan 33R-21708, in the geographic Township of West Nissouri, now in the Municipality of Thames Centre, in the County of Middlesex (Rosewood Subdivision, Thorndale).

16.4 By-law 72-2024 - Confirmatory By-law

Being a By-law to adopt, confirm and ratify matters dealt with by resolution of the Municipality of Thames Centre

17. MEETING SCHEDULE

Monday, October 21, 2024 at 5:00 p.m.
Monday, November 4, 2024 at 5:00 p.m.

18. ADJOURNMENT

Resolution: 281-2024

Moved by: T. Heeman

Seconded by: C. Crockett

RESOLVED THAT the meeting adjourn at 5:35 p.m.

Carried.

S. McMillan, Mayor

J. Nethercott, Clerk