



## Legislative Services

### 3rd Quarter Report

PERIOD: July - September

YEAR: 2024

#### RECOMMENDATION:

THAT the Legislative Services' 2024 3<sup>rd</sup> Quarter Report **BE RECEIVED** for information.

#### BY-LAW COMPLIANCE:

COMPLAINTS RECEIVED FROM JULY 1 <sup>ST</sup> , 2024 TO SEPTEMBER 30 <sup>TH</sup> , 2024			
ITEM	COMPLAINT TYPE	ACTION	DATE RECEIVED
1	Parking	Closed	02-Jul-24
2	Property Standards	Closed	03-Jul-24
3	Property Standards	Order Issued	04-Jul-24
4	Municipal Right of Way	Closed	05-Jul-24
5	Noise	Advise of by-law process	05-Jul-24
6	Zoning	Notice Issued	08-Jul-24
7	Zoning	Closed	09-Jul-24
8	Property Standards	Notice Issued	15-Jul-24
9	Property Standards	Working with owner	15-Jul-24
10	Municipal Right of Way	Closed	16-Jul-24
11	Property Standards	Closed	18-Jul-24
12	Property Standards	Notice Issued	24-Jul-24
13	Animal Control	Owner Charged	18-Jul-24
14	Parking	On going inspections	01-Aug-24
15	Municipal Right of Way	Closed	29-Jul-24
16	Property Standards	Closed	02-Aug-24
17	Property Standards	Closed	07-Aug-24
18	Property Standards	Closed	13-Aug-24
19	Fence	Closed	16-Aug-24
20	Parking	Closed	19-Aug-24
21	Property Standards	Left business card	20-Aug-24
22	Fence	Notice Issued	22-Aug-24
23	Property Standards	Notice Issued	27-Aug-24
24	Property Standards	Closed	27-Aug-24
25	Parking	Spoke to business	30-Aug-24
26	Property Standards	Working with owner	03-Sept-24
27	Property Standards	Working with owner	06-Sept-24
28	Working with owner	Not Valid	06-Aug-24

<b>COMPLAINTS RECEIVED FROM JULY 1<sup>st</sup>, 2024 TO SEPTEMBER 30<sup>th</sup>, 2024</b>			
<b>ITEM</b>	<b>COMPLAINT TYPE</b>	<b>ACTION</b>	<b>DATE RECEIVED</b>
29	Animal Control	On going inspections	05-Sept-24
30	Municipal Right of Way	Notice Issued	05-Sept-24
31	Sewer	Forwarded to Public Works	14-Sept-24
32	Property Standards	Refer to Ministry	18-Sept-24
33	Animal Control	Follow up with owner	20-Sept-24
34	Animal Control	To contact school board	20-Sept-24
35	Property Standards	To address	24-Sept-24
36	Municipal Right of Way	Closed	26-Sept-24

<b>ON GOING COMPLAINTS (received prior to July 1<sup>st</sup>)</b>	
Zoning	Notice Issued, working towards compliance with owner
Property Standards	Owner started repairs
Zoning	Final Notice issued – registered mail
Zoning	Final Notice issued
Animal Control	On going inspections

<b>LICENCES ISSUED</b>	
21-Aug-24	Refreshment Vehicle
28-Aug-24	Refreshment Vehicle
04-Sept-24	Refreshment Vehicle

**COUNCIL & COMMITTEES:**

Meetings held in 3<sup>rd</sup> Quarter of 2024:

**Council:**

- July 15, 2024
- September 9, 2024
- September 23, 2024

**Committee Meetings:**

- July 26, 2024 – Thames Centre Active Living Centre Advisory Committee
- August 7, 2024 – Thames Centre Special Events Committee
- August 21, 2024 – FlightExec Centre Expansion Ad Hoc Committee
- August 26, 2024 – Accessibility and Inclusivity Advisory Committee
- August 28, 2024 – Thames Centre Special Events Committee
- September 9, 2024 – Environmental Advisory Committee
- September 12, 2024 – Economic Development Advisory Committee
- September 18, 2024 – Local School Advisory Committee
- September 25, 2024 – Thames Centre Special Events Committee

**Other:**

- August 27<sup>th</sup> – Hosted the Middlesex County Clerks Meeting at the Thorndale Lions Community Centre
- September 24<sup>th</sup> – Attended Emergency Management Reception Centre Training in Lucan

**ACTIVITIES:**

- Welcomed Kendra O'Brien in Customer Service position
- Extended Animal Control Agreement with Hillside for its last 1-year term, as per current contract
- Installed a new camera system in the Council Chambers to enhance audio and video for meetings (still in the process of finalizing setup)
- Working on new policies to bring to Council –
  - Access to Records and Protection of Personal Privacy Policy
  - Privacy Breach Policy
  - Routine Disclosure & Active Dissemination Policy
- Hosted Middlesex County Clerk's Meeting in Thorndale

**Completed so far in 2024 (January – September):**

- 14 Freedom of Information Requests received
- Commissioned 69 documents
- Issued 34 Marriage Licences
- Issued 24 Lottery Licences
- Processed 2 Lottery Licensing Eligibility Applications
- Processed 2 Municipally Significant Event Designations
- Civil Marriage Ceremonies – 6 weddings have taken place so far, bringing in \$1925 in revenue (ceremony & witness fees)

**STRATEGIC PLAN LINK:**

**Pillar:** *Community Communications & Engagement*

**Goal:** *Increase communications between the municipality (Council and Staff) and the public.*

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