

Community Grants Program Application Form

Criteria

1. Applications are due on May 1, 2024, by 4:00pm. Exemptions at the discretion of Council.
2. Applications must be submitted via email to communitygrants@thamescentre.on.ca or a hard copy dropped off at the front desk of the Municipal Office at: Municipality of Thames Centre, 4305 Hamilton Road, Dorchester, ON N0L 1G3.
3. Preference will be given to applications which meet one or more priorities set out in the Thames Centre Strategic Plan. In addition, applications should demonstrate community support, efficient use of resources and sound business practices.
4. To be eligible, applicants must provide products/services to the residents of Thames Centre.
5. Limit of one application per organization.
6. Individuals are not eligible to apply.
7. Each application must demonstrate that:
 - a. This grant is not the primary source of funding for the project
 - b. Financial assistance is needed as other sources lack adequate funding
8. The applicant organization must spend the grant funding on the sole purpose for which it was awarded within the fiscal year for which it is awarded.
9. Applicants will be deemed ineligible from future grants if they fail to provide written confirmation of how and where the grant funds awarded in previous years were expended.
10. Grants in one year or over several years don't guarantee future funding commitments
11. Payment – Successful applicants will be paid in full, however grant recipients will need to provide written confirmation of how and where the grant funds were expended by end of the year. Failure to do so may eliminate them from future grant funding consideration.
12. The maximum allowable grant is \$10,000.00,
13. Applications for “in kind” non-financial assistance will be forwarded to the respective department for review with a report to Council for consideration and approval.
14. Successful grant recipients agree to acknowledge the support of the Municipality of Thames Centre in all printed material and through other promotional means.
15. The Municipality of Thames Centre should be informed if the project is delayed or changed substantially for any reason. In the event that the project does not go forward, the application will return those funds granted for the proposed project.

Organizational Information

Name of Organization: Thorndale Agricultural Society

Mailing Address: PO Box 258 Thorndale ON N0M2P0

Contact Name: Brenda Tipping

Position: Treasurer

Phone: [REDACTED]

Email: payments@thorndalefair.com

Business Registration Number or Registered Charity Number if applicable: 126578343 RT0001

1. Provide a brief outline of your organization and indicate if it is incorporated as a non-profit organization:

The Thorndale Agricultural Society is granted not-for-profit status through the OMFRA under the Horticultural and Agricultural Societies Act. A letter from OMAFRA can be provided to verify that we are in good standing.

2. What is the general objective/services of your organization:

The Thorndale Agricultural Society is dedicated to promoting agricultural education and entertainment by stimulating fairgoers' natural interest and curiosity through fun displays, games, and competitions that are funded or sponsored by our local businesses and community grants.

3. How many volunteers participate in your program:

We have a dedicated board of directors which has 18 volunteers, our homecraft committee has 20 volunteers and throughout the events we hold annual many more volunteers. It was estimated that the Thorndale Agricultural Society volunteers provided over 2100 hours of their time in 2023.

4. In what geographic area does your organization provide their products and/or services:

Within the community and surrounding area of Thorndale, within Thames Centre. We also work with (volunteer and equipment) other agricultural societies and service groups in Middlesex, Elgin and Perth counties.

5. Does your organization provide a service to:

- a) All citizens
- b) A specific group If so, specify: _____
- c) A specific area If so, specify: _____

Categories for Funding

(indicate dollar amounts for appropriate lines)

CATEGORY	AMOUNT
Capital/Equipment	\$ 10,000
Operating Costs (staffing, utilities, materials, etc.)	\$
Insurance	\$
Other (Specify):	\$
Other (Specify):	\$
Other (Specify):	\$
TOTAL REQUEST AMOUNT (not to exceed \$10,000)	\$ 10,000

Include (attach) quotes wherever possible.

Details of Grant Request

1. For what specific purpose are the requested funds to be utilized?

The Society lost a lot of equipment in the community centre fire in 2020, of which insurance proceeds were severely insufficient for replacement costs. Combined with significant inflation, this has create a financial shortfall in replacement required equipment. We continue to search for used equipment or rentals. with costs

2. Does this application include any assistance other than financial? Explain. (ie. type and estimated hours of staff support, facilities to be used, dates, etc.)

No

3. Does your project meet one or more of the priorities set out in the Thames Centre Strategic Plan? Explain.

This project helps support nearly all of the strategies for Thames Centre. Smart Planning: being more cost effective in the longer term (within a 3 year ROI). Community Engagement: supports us in connecting with our audiences at events. Active Living: Events encourage the community to get out and participate. Economic Development: will

4. Briefly describe how your project benefits the community?

The Society runs multiple events in the year, each of which supports other community groups as participants (churches, Optimist, Lions, etc), and brings the community at large together from small Bingos, to medium sized Dinner Theatre and the large Annual Fair.

5. Explain how you will make efficient use of resources and follow sound business practices.

Rental costs annually exceed \$5,000 for the equipment supported through this grant application. This grant would enable the Society to make better use of limited funds generated each year. Multiple quotes are reviewed to ensure most efficient spend

6. Have you received funding from the Municipality in prior years? If so, please provide the amount per year.

The Thorndale Agricultural Society is very fortunate to work with Thames Centre during our annual fair and receive exclusive rights to the grounds for a period of 10 days, garbage collection, events stage and staffing assistance during the fair at no cost.

7. Has your organization requested financial assistance in the last 12 months from any other government organization or grant funding opportunity in the last 12 months? If so, please list amounts received/approved.

OMAFRA provides an annual grant, usually in the amount of \$3,000, to all Agricultural Societies who complete their required funding reporting.

8. What other steps are being taken to cover your costs?

Without grant funding, the Society will continue to rent equipment putting significant pressure on a tight annual operating budget. External inflationary factors may require additional sponsorships or ticket prices, which will result in lower attendance in our opinion.

9. Will this program ever be self-sufficient?

This program has run self-sufficiently for decades, this investment will help the Society focus funds generated to support other community needs.

Financial Information

1. Please attach a financial statement from your previous year for your organization. Financial statements are not required for requests under \$500. If your Organization is unable to provide financial statements, please contact the Director of Financial Services/Treasurer for more information (eschinbein@thamescentre.on.ca)

2. Please provide (attach) a letter of support from your Board or another donor/community partner to validate your company's financial stability.

See attached.

3. Please provide a project budget, including the following information.

a. Revenue Sources

ITEM	AMOUNT (\$)
Applicant Contribution	3,563
Grants	10,000
Donations	
Sponsorships	
Fundraising Efforts	
Other Sources	
Total Revenue	13,563

b. Expenses

ITEM	AMOUNT (\$)
Advertising and Promotion	
Program Supplies	
Entertainment	
Administration	
Salaries and Wages	
Facilities Rental	
Prizes and Awards	
Other	13,563 (equipment/capital)
Total Expenses	13,563

Thorndale Agricultural Society

Balance Sheet

As of December 31, 2023

	TOTAL
Assets	
Current Assets	
Cash and Cash Equivalent	
Libro - Chequing	30,887.73
Libro - Investment - Savings	25,918.37
Libro - Lottery Account	7,315.98
Total Cash and Cash Equivalent	\$64,122.08
Accounts Receivable (A/R)	
Accounts Receivable (A/R)	-461.95
Total Accounts Receivable (A/R)	\$ -461.95
Investments - GIC	0.00
Investments - Short-Term	0.00
Libro GIC 12-23 Month	29,446.12
Prepaid expenses	-920.23
Uncategorized Asset	67.80
Total Current Assets	\$92,253.82
Total Assets	\$92,253.82
Liabilities and Equity	
Liabilities	
Current Liabilities	
GST/HST Payable	-8,086.08
GST/HST Payable - GST/HST	698.62
GST/HST Suspense	0.00
Total Current Liabilities	\$ -7,387.46
Total Liabilities	\$ -7,387.46
Equity	
Opening Balance Equity	48,649.36
Retained Earnings	47,446.08
Profit for the year	3,545.84
Total Equity	\$99,641.28
Total Liabilities and Equity	\$92,253.82

Thorndale Agricultural Society

Profit and Loss

January - December 2023

	TOTAL
INCOME	
4000 Grants	6,000.00
4001 Donations	1,192.17
4001-01 Bleacher Donations	473.20
Total 4001 Donations	1,665.37
4002 Entry Fees	0.00
4002-02 Field Crop & Grain	4.90
4002-03 Haflingers	249.00
4002-04 Heavy Horse	18.75
4002-05 Homecraft	307.10
4002-06 Poultry	502.09
4002-07 Western Horse Show	360.00
4002-08 Sled Racing Entry Fee	760.50
Total 4002 Entry Fees	2,202.34
4003 Gates	0.00
4003-01 Friday	432.74
4003-02 Saturday	12,049.55
4003-03 Sunday	12,365.93
4003-04 Weekend Passes	2,044.25
4003-05 Online Sales	1,785.94
Total 4003 Gates	28,678.41
4004 Space Rentals	851.68
4005 Sponsorship	28,058.45
4012 Misc Income	116.00
4013 Deferred Income	1,640.09
4015 TAS Membership Fee	579.59
Fundraising Income	0.00
4006-00 Homecraft Fundraising	0.00
4006-02 Pie Auction	18,535.00
4006-03 Misc Fundraising	215.00
Total 4006-00 Homecraft Fundraising	18,750.00
4007-00 Dinner Theatre Fundraiser	0.00
4007-01 Dinner Theatre Ticket Sales	32,300.00
4007-02 Dinner Theatre Bar Sales	2,773.20
Total 4007-00 Dinner Theatre Fundraiser	35,073.20
4008-00 Seasonal Social Fundraiser	0.00
4008-01 Seasonal Social Ticket Sales	2,070.57
4008-02 Seasonal Social Bar Sales	938.94
Total 4008-00 Seasonal Social Fundraiser	3,009.51
4009-00 Ladies Night Fundraiser	0.00
4009-01 Ladies Night Ticket Sales	6,761.07
4009-02 Ladies Night Bar Sales	3,234.52
4009-03 Ladies Night Misc Fundraising	2,120.00
Total 4009-00 Ladies Night Fundraiser	12,115.59

Thorndale Agricultural Society

Profit and Loss

January - December 2023

	TOTAL
4011-00 Occasional Events	0.00
4011-02 Occasional Events - Back Forty Bash	11,428.47
4011-04 Bingo/Lottery	6,470.00
Total 4011-00 Occasional Events	17,898.47
Total Fundraising Income	86,846.77
Total Income	\$156,638.70
GROSS PROFIT	\$156,638.70
EXPENSES	
5000 Prepaid Expenses	94.62
5001 Charitable Contributions	500.00
5002 Prize Money	0.00
5002-01 Arabian Horse Show	2,075.00
5002-010 Sled Racing PM	1,000.00
5002-02 Field Crop & Grain	899.00
5002-03 Haflingers	1,757.50
5002-04 Heavy Horse Show	222.50
5002-05 Homecraft	4,831.93
5002-06 Poultry Show	1,666.00
5002-07 Western Horse Show	1,595.00
5002-08 Horse Pull	1,100.00
5002-09 Ambassador Competition	1,000.00
5002-10 4H Clubs & School Fair	2,287.48
Total 5002 Prize Money	18,434.41
5003 Judges	0.00
5003-02 Field Crop & Grain	75.00
5003-03 Haflingers	125.00
5003-04 Heavy Horse	125.00
5003-05 Homecraft	1,195.00
5003-06 Poultry	325.00
5003-07 Western Horse Show	600.00
5003-08 Horse Pull	400.00
5003-10 4H, School Fair & Juniors	600.00
Total 5003 Judges	3,445.00
5004 Advertising/Promotional	0.00
5004-01 Fair Book	4,662.50
5004-02 Advertising	1,158.75
5004-03 Marketing Items (Signage, pins, etc.)	3,238.58
5004-04 School Fair Passes	316.40
5004-05 Website	311.73
5004-06 Christmas Parade Expenses	37.02
Total 5004 Advertising/Promotional	9,724.98

Thorndale Agricultural Society

Profit and Loss

January - December 2023

	TOTAL
5005 Trophies, Ribbons & Prizes	3,930.99
5006 Homecraft General Expenses	342.50
5006-02 Homecraft Misc Expenses	721.51
5006-03 Ambassador Competition Expenses	167.19
Total 5006 Homecraft General Expenses	1,231.20
5010 Attractions	0.00
5010-01 Parade	2,645.00
5010-02 Demo Derby & Motorized Sports	8,860.00
5010-03 Children's Entertainment	11,092.00
5010-04 Entertainment/Attractions (not children related)	2,835.56
5010-05 Amature Entertainment (non professionals)	1,100.00
5010-06 Social Tent	145.71
5010-07 Ag Awareness Tent	3,347.13
5010-08 Baby Show	165.40
5010-10 Other - Lions Car Show, Hay Wagon Rides, Pet & Agility Show	2,365.00
Total 5010 Attractions	32,555.80
5011 Services	0.00
5011-01 Garbage & Portable Toilets	1,924.07
5011-02 Sound	2,089.85
5011-03 Paramedics	1,020.00
5011-05 Security	1,443.75
5011-06 Parking	500.00
5011-07 Electrical Inspection	305.00
5011-08 ATM/Debit Machine	500.00
Total 5011 Services	7,782.67
5012 Bank charges & Supplies	225.00
5013 Delegation/Membership Dues & Fees	4,351.81
5014 Insurance	5,739.80
5015 Office/General Administrative Expenses	510.67
5016 Postage	184.00
5017 Bleachers Owned - Repairs/Maintenance	519.80
5019 Software	0.00
5019-03 Office 365 software	476.40
5019-04 McAfee Software	149.99
5019-05 Adobe Software	108.95
Total 5019 Software	735.34
5020 Honorariums	3,700.00
5023 Meeting Space Rentals	309.10
5097 Floats	0.00
5098 Capital Expenses	4,032.00

Thorndale Agricultural Society

Profit and Loss

January - December 2023

	TOTAL
Fundraising Expenses	0.00
5007-00 Dinner Theatre Expenses	0.00
5007-01 Donations	14,954.00
5007-02 Printing (Tickets, Posters, Brochures, etc.)	196.99
5007-03 Hall Rental	2,298.52
5007-04 Bar Expenses	2,550.51
5007-05 Decor	363.58
5007-06 Sound/Lighting	6,033.32
5007-07 Staging/Costumes	2,299.90
5007-08 Play	567.31
5007-09 Advertising	231.32
5007-10 Miscellaneous	567.48
5007-11 Dinner Theatre - Meal	1,163.98
Total 5007-00 Dinner Theatre Expenses	31,226.91
5008-00 Seasonal Social	0.00
5008-01 Seasonal Social Food Costs	2,516.00
5008-02 Seasonal Social Entertainment	575.00
5008-03 Seasonal Social Hall Rental	380.15
5008-04 Seasonal Social Bar Expenses	681.76
5008-05 Seasonal Social- Décor	9.98
Total 5008-00 Seasonal Social	4,162.89
5009-00 Ladies Night	0.00
5009-01 Food Costs	3,636.95
5009-02 Printing (Tickets, Adv., Brochures, etc.)	45.00
5009-03 Entertainment	1,775.00
5009-04 Hall Rental	325.33
5009-05 Bar Expenses	1,712.77
5009-06 Decor	339.98
Total 5009-00 Ladies Night	7,835.03
5018-00 Occasional Events	0.00
5018-01 Volunteer Appreciation Night	732.42
5018-02 Occasional Event - Back Forty Bash	6,601.37
5018-04 Bingo/Lottery Supplies/Prizes	4,160.66
Total 5018-00 Occasional Events	11,494.45
Total Fundraising Expenses	54,719.28
Total Expenses	\$152,726.47
OTHER INCOME	
4014 Interest earned	686.76
Total Other Income	\$686.76
OTHER EXPENSES	
5021 Miscellaneous Expense	806.87
5022 Lottery License Fees	246.28
Total Other Expenses	\$1,053.15
PROFIT	\$3,545.84

Thorndale Agricultural Society
Income & Expense Statement - 5 Year Comparison
January 1 - December 31

	2023	2022	2021	2020	2019
INCOME					
Grants	6,000.00	2,290.61	20,465.74	6,000.00	4,500.00
Donations	1,665.37	3,437.88	1,935.41	1,820.65	6,102.33
Entry Fees	2,202.34	1,528.60	599.50	0.00	2,036.40
Gates	28,678.41	23,318.22	5,163.73	0.00	27,779.62
Space Rental	851.68	1,106.02	982.20	0.00	1,619.48
Sponsorship	28,058.45	21,994.24	20,475.00	1,451.55	30,105.00
Homecraft	18,750.00	14,750.00	10,650.00	0.00	10,836.20
Fundraising Income	0.00	0.00	0.00	5,000.00	1,290.00
Interest	686.76	605.91	378.23	598.04	590.14
Miscellaneous	116.00	1,999.15	0.13	22.82	20.80
Membership Fees	579.59	480.99	549.39	676.91	
Fundraising Events					
Dinner theatre	35,073.20	0.00	0.00	27,028.40	24,271.78
Seasonal Social	3,009.51	4,278.79	2,880.95		
Ladies' Night	12,115.59	0.00	0.00	15,510.21	13,654.84
Other Events (Back 40 Bash/Bingo)	17,898.47	12,102.74	10,220.00	0.00	6,005.62
Total Income	155,685.37	87,893.15	74,300.28	58,108.58	128,812.21
EXPENSE					
Prize money					
Ambassador Competition	1,000.00	1,050.00	1,000.00	1,000.00	1,000.00
Arabian Horses	2,075.00	1,785.00	1,330.00	0.00	2,230.00
Field crop and grain	899.00	451.00	0.00	0.00	957.00
Haflingers	1,757.50	97.50	97.50	0.00	2,020.00
Heavy Horses	222.50	97.50	97.50	0.00	1,080.00
Homecraft	4,831.93	5,087.00	1,685.00	-114.00	6,158.00
Horse Pull	1,100.00	1,100.00	0.00	0.00	1,900.00
Poultry	1,666.00	0.00	1,107.00	0.00	1,638.00
Sled Racing	1,000.00	0.00	0.00	0.00	0.00
Western Horse Show	1,595.00	1,682.00	0.00	0.00	1,682.00
4-H clubs, school fair and Juniors	2,287.48	1,724.99	972.30	0.00	1,830.00
TOTAL Prize Money	18,434.41	13,074.99	6,289.30	886.00	20,495.00
Judges	3,445.00	3,979.45	1,200.00	0.00	3,354.00
Services					
Garbage and Portable Toilets	1,924.07	2,010.00	1,489.98	0.00	1,670.00
Sound	2,089.85	1,563.73	1,211.48	0.00	1,255.43
Paramedics	1,020.00	850.00	400.00	0.00	660.00
Bleacher & Scissor Lift Rental	0.00	0.00	0.00	0.00	176.25
Security	1,443.75	0.00	825.00	0.00	1,174.25
Parking	500.00	500.00	0.00	0.00	500.00
Electrical Inspection	305.00	305.00	625.00	0.00	305.00
ATM	500.00	429.83	0.00	0.00	318.75
TOTAL Services	7,782.67	5,658.56	4,551.46	0.00	6,059.68
Attractions					
Parade	2,645.00	2,550.00	530.00	49.99	3,257.50
Demolition Derby/Motorized Sports/Pull	8,860.00	6,200.00	800.00	0.00	8,461.95
Children's Entertainment	11,092.00	8,489.97	7,286.00	1,737.50	8,079.55
Entertainment/Attractions	2,835.56	2,250.00	1,732.00	930.00	901.66

Thorndale Agricultural Society
Income & Expense Statement - 5 Year Comparison
January 1 - December 31

	2023	2022	2021	2020	2019
Amature Entertainment	1,100.00	1,175.00	1,325.00	310.00	650.00
Ag Awareness Tent	3,347.13	644.55	575.00	0.00	575.00
Baby Show	165.40	411.35	0.00	0.00	276.28
Friday Night	0.00	0.00	0.00	0.00	-625.22
Other - Lions Car Show, Hay Wagon, Etc.	2,365.00	2,125.95	0.00	150.40	1,310.10
Social Tent	145.71	361.44	246.53	0.00	398.51
TOTAL Attractions	32,555.80	24,208.26	12,494.53	3,177.89	23,285.33
Advertising	9,724.98	7,690.35	3,507.00	2,248.79	9,228.71
Bank charges, interest & supplies	225.00	393.19	143.75	337.67	26.50
Bleachers Owned	519.80	1,295.61	0.00	0.00	0.00
Capital Expenses	4,032.00	310.00	0.00	2,074.08	99.98
Delegate and Affiliation Fees	4,351.81	3,092.73	1,116.25	2,883.86	2,620.81
Donations	500.00	5,250.00	5,548.95	10,850.00	500.00
Meeting Space Rentals	309.10	252.42	182.76	0.00	0.00
Homecraft general expenses	1,231.20	430.64	289.26	0.00	733.84
Honourariums	3,700.00	3,200.00	3,700.00	3,200.00	3,200.00
Insurance	5,739.80	3,684.96	2,619.00	2,608.20	3,408.48
Lottery License Fees	246.28	180.00	191.25	25.05	
Miscellaneous	806.87	2,140.95	1,052.02	1,087.61	829.82
Office Supplies & Stationary	510.67	524.74	260.86	87.85	775.33
Postage	184.00	575.60	16.08	184.00	415.32
Software	735.34	1,767.17	987.17	767.86	821.29
Trophies, ribbons, prizes	3,930.99	3,682.51	551.99	0.00	4,072.84
Fire Related Expenses	0.00	0.00	636.28	-3,907.41	0.00
Fundraising Events					
Dinner theatre	31,226.91	0.00	0.00	19,480.74	17,339.84
Seasonal Social	4,162.89	4,182.04	3,403.69		
Ladies' night	7,835.03	0.00	0.00	7,535.92	7,001.09
Other Events (Back 40/Bingo/ Volunteer Appreciation)	11,494.45	14,820.73	6,065.29	2,625.71	1,458.42
TOTAL EXPENSE	153,685.00	100,394.90	54,806.89	56,153.82	105,726.28
Total Income	155,685.37	87,893.15	74,300.28	58,108.58	128,812.21
Total Expenses	153,685.00	100,394.90	54,806.89	56,153.82	105,726.28
NET INCOME (LOSS)	2,000.37	-12,501.75	19,493.39	1,954.76	23,085.93

Thorndale Agricultural Society
Grant Request - 2024
Itemized List

Item	Quantity	Retail	Total
Yorkville YXL12P	8	\$ 599	\$ 4,792
Alto TS410	2	\$ 449	\$ 898
Yorkville Sub	2	\$ 1,099	\$ 2,198
Alto Busker	1	\$ 499	\$ 499
Global Truss Speaker crank stands	2	\$ 533	\$ 1,066
Tee bar speaker stand	2	\$ 75	\$ 150
Speaker covers (12")	8	\$ 100	\$ 800
Speaker covers (18")	2	\$ 300	\$ 600
Extension Cords (Various)			\$ 1,000
Subtotal			<u>\$ 12,003</u>
HST			<u>\$ 1,560</u>
Total			<u>\$ 13,563</u>



THORNDALE
AGRICULTURAL SOCIETY

April 26, 2024

Community Grant Application

To Selection Committee,

Please accept this letter as support for the Thorndale Agricultural Society (“TAS”) grant application to support the much needed sound equipment.

The TAS has been in existence and operating for over 160 years. Promoting agricultural education and entertainment through displays, games, and competitions all funded or sponsored by local businesses and community grants.

The TAS has reserves, sufficient to ensure continuity of operations, however continue to see significant financial pressures due to super-inflation, escalated by the total loss of much used/needed equipment in 2020.

The TAS has been renting equipment for each event throughout the year. This community grant, along with the rental costs budgeted for 2024 will allow the Society to purchase the sound equipment needed, allowing more funds to go back into the Community and other local Community Groups. Through the TAS events, many other local Groups also benefit by participating (i.e. Dinner Theatre, Back 40 Bash, Annual Fair, and the like).

I can be reached at [REDACTED] or [REDACTED]

[REDACTED]

Matthew Little, CPA

Board Director, Thorndale Agricultural Society

Resident, Thorndale

