

## Community Grants Program Application Form

### Criteria

1. Applications are due on May 1, 2024, by 4:00pm. Exemptions at the discretion of Council.
2. Applications must be submitted via email to [communitygrants@thamescentre.on.ca](mailto:communitygrants@thamescentre.on.ca) or a hard copy dropped off at the front desk of the Municipal Office at: Municipality of Thames Centre, 4305 Hamilton Road, Dorchester, ON N0L 1G3.
3. Preference will be given to applications which meet one or more priorities set out in the Thames Centre Strategic Plan. In addition, applications should demonstrate community support, efficient use of resources and sound business practices.
4. To be eligible, applicants must provide products/services to the residents of Thames Centre.
5. Limit of one application per organization.
6. Individuals are not eligible to apply.
7. Each application must demonstrate that:
  - a. This grant is not the primary source of funding for the project
  - b. Financial assistance is needed as other sources lack adequate funding
8. The applicant organization must spend the grant funding on the sole purpose for which it was awarded within the fiscal year for which it is awarded.
9. Applicants will be deemed ineligible from future grants if they fail to provide written confirmation of how and where the grant funds awarded in previous years were expended.
10. Grants in one year or over several years don't guarantee future funding commitments
11. Payment – Successful applicants will be paid in full, however grant recipients will need to provide written confirmation of how and where the grant funds were expended by end of the year. Failure to do so may eliminate them from future grant funding consideration.
12. The maximum allowable grant is \$10,000.00,
13. Applications for “in kind” non-financial assistance will be forwarded to the respective department for review with a report to Council for consideration and approval.
14. Successful grant recipients agree to acknowledge the support of the Municipality of Thames Centre in all printed material and through other promotional means.
15. The Municipality of Thames Centre should be informed if the project is delayed or changed substantially for any reason. In the event that the project does not go forward, the application will return those funds granted for the proposed project.

## Organizational Information

Name of Organization: North Dorchester Agricultural Society

Mailing Address: 4939 Hamilton Road, Dorchester ON N0L1G0

Contact Name: Sidney Williams

Position: First Vice President

Phone: [REDACTED]

Email: [REDACTED]

Business Registration Number or Registered Charity Number if applicable: 107780769 RC0001

1. Provide a brief outline of your organization and indicate if it is incorporated as a non-profit organization:

The North Dorchester Agricultural Society is not a registered charity but is incorporated as a non-profit through the Agricultural and Horticultural Organizations Act without a non-profit number. Please see a 2024 letter of good standing from the Ontario Ministry of Agriculture Food and Rural Affairs attached for reference.

2. What is the general objective/services of your organization:

To be steadfast stewards of agricultural heritage and rural life histories, delivering opportunities for community connection and engagement that bridge the past, present, and future.

3. How many volunteers participate in your program:

There are currently 65 volunteers who support the work of the North Dorchester Agricultural Society and the Dorchester Fair. This number includes 18 directors, 38 associate directors, and 1 junior director.

4. In what geographic area does your organization provide their products and/or services:

Thames Centre/Dorchester

5. Does your organization provide a service to:

a) All citizens

b) A specific group  If so, specify: \_\_\_\_\_

c) A specific area  If so, specify: Dorchester/Thames Centre and surrounding areas.

## Categories for Funding

(indicate dollar amounts for appropriate lines)

CATEGORY	AMOUNT
Capital/Equipment	\$ 4,807.80
Operating Costs (staffing, utilities, materials, etc.)	\$ 3,411.23
Insurance	\$ 0
Other (Specify):	\$ 0
Other (Specify):	\$ 0
Other (Specify):	\$ 0
<b>TOTAL REQUEST AMOUNT</b> (not to exceed \$10,000)	\$ 8,219.03

***Include (attach) quotes wherever possible.***

## Details of Grant Request

1. For what specific purpose are the requested funds to be utilized?

Throughout the 169 year history of organization, our membership has collected hundreds of documents, photographs, and objects related to the history of the fair in Dorchester and its evolution from past to present. In January 2024, our board struck a Historical Committee to oversee the organization, preservation, and display plans for these items to ensure they are not lost to future generations. Through use of these

2. Does this application include any assistance other than financial? Explain. (ie. type and estimated hours of staff support, facilities to be used, dates, etc.)

No additional assistance is requested.

3. Does your project meet one or more of the priorities set out in the Thames Centre Strategic Plan? Explain.

This project is centred on sustainability. The strategic cultural practices outlined above not only emphasize the importance of preserving and documenting our collection in a sustainable way but will also prove empowering to our volunteers as they learn a new set of skills and process the collection. This initiative represents a significant stride towards a more inclusive approach to heritage conservation in our area, solidifying the enduring

4. Briefly describe how your project benefits the community?

We are taking this opportunity to expand our reach and impact by extending an invitation to community members to join our committee, offering a chance to acquire new skills or apply existing ones. This initiative also presents an avenue for individuals with items linked to the Society's history to have their items digitized and digitally stored alongside ours to

5. Explain how you will make efficient use of resources and follow sound business practices.

The Vice President of our organization, Sid Williams, is a trained culture and heritage professional who has agreed to volunteer her time and skillset to leading the committee in this project. The NDAS intends to utilize every available resource including Sid and other

6. Have you received funding from the Municipality in prior years? If so, please provide the amount per year.

In the past, we have received a grant of approx. \$1,500 on an annual basis to support the Fair.

7. Has your organization requested financial assistance in the last 12 months from any other government organization or grant funding opportunity in the last 12 months? If so, please list amounts received/approved.

N/A

8. What other steps are being taken to cover your costs?

As indicated above, we have allocated funds to the renovation of a permanent storage and display space on our grounds. Our organization is no stranger to fundraising efforts and has already confirmed fundraising events in the form of a family fun event on June 8, weekly car shows from May-September, summer trivia nights, and the fair on Thanksgiving weekend. As well, our dedicated members work tirelessly to coordinate venue and horse

9. Will this program ever be self-sufficient?

Through these initial funds that will facilitate training and materials for our participants, the digitization of our historic materials will be self sufficient after our committee has been adequately trained on the project's intent. We anticipate that by September of 2024 the project will be self-sufficient provided we have the funds to purchase the required materials.

## **Financial Information**

1. Please attach a financial statement from your previous year for your organization. Financial statements are not required for requests under \$500. If your Organization is unable to provide financial statements, please contact the Director of Financial Services/Treasurer for more information (eschinbein@thamescentre.on.ca)



2. Please provide (attach) a letter of support from your Board or another donor/community partner to validate your company's financial stability.
  
3. Please provide a project budget, including the following information.

a. Revenue Sources

ITEM	AMOUNT (\$)
Applicant Contribution	\$600.00
Grants	\$8,219.03
Donations	N/A
Sponsorships	N/A
Fundraising Efforts	N/A
Other Sources	N/A
<b>Total Revenue</b>	<b>\$8,819.03</b>

b. Expenses

ITEM	AMOUNT (\$)
Advertising and Promotion	\$200.00
Program Supplies	\$3,711.23
Entertainment	\$0
Administration	\$0 (Volunteer-run)
Salaries and Wages	\$0 (Volunteer-run)
Facilities Rental	\$0 (Donated in-kind by applicant)
Prizes and Awards	N/A
Other	\$4,907.80
<b>Total Expenses</b>	<b>\$8819.03</b>

## Capital/Equipment Expenses:

### Uline Shelving Cost

Total: \$1,050.00 +HST

## Shopping Cart

Empty Cart | Forward

Add Product by Model #

Model #	Description	Qty	Price	Total	Remove
H-2945-54	Chrome Wire Shelving Unit - 36 x 24 x 54"	5	\$210.00/EA	\$1,050.00	X
SUBTOTAL =				\$1,050.00	

Update

Checkout

## Uline Shipping Estimate

Total: \$96.52 +HST

### ESTIMATE SHIPPING

Order by 6 PM for same day shipping.

Postal Code  
N0L1G0

This is a residential address.

GO

Shipping Method	Delivery Time	Cost
Motor Freight - Speedy Transport	1 day	\$96.52

Additional charges may apply for Inside Delivery and Liftgate services.

Shipping Date  
05/01/2024

Delivery Date  
05/02/2024

Warehouse  
MILTON, ON

## Staples Large Format Scanner

Total: \$2,379.99 +HST



Epson WorkForce DS-50000 Large Format Colour 600 dpi Document Scanner

Item: 163704 Model: B11B204121

★★★★ (2)

\$2,379.99

\$198.33/month

for 12 months with the Staples Card.  
Learn More

Protect your purchase from accidents and more. **Staples Protection Plan by Allstate**

Learn More

No Thanks \$269.99 - 2-Year (\$135 CAD/year)

\$379.99 - 4-Year (\$95 CAD/year)

Quantity

1 +

ADD TO CART



Share

## Staples Laptop

Total: \$999.99 + HST



Lenovo Flex 5i 14" 2-in-1 Laptop - Intel i5-1335U - 512GB SSD - 16GB RAM - Windows 11

Item: 3060581 Model: 82Y0003QCF

★★★★ (10)

**\$899.99**

Reg: ~~\$1,249.99~~

Save: \$350.00

Expires: 5/7/2024 11:59 PM

or **\$75.00/month**

for 12 months with the Staples Card.

[Learn More](#)

Protect your purchase from accidents and more. **Staples Protection Plan by Allstate**

[Learn More](#)

No Thanks

\$419.99 - 4-Year (\$105 CAD/year)

\$279.99 - 2-Year (\$140 CAD/year)

Quantity

- 1 +

ADD TO CART



[Share](#)

Promotional Offers

## Google Drive Storage (1-year)

Total: \$280.80 + HST

Business Plus

**\$23.40** CAD

per user / month, 1 year commitment ⓘ

Start a trial

◆ Gemini add-on available



Shop Fast



91

PRODUCTS

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VIRTUAL CATALOGUES

## SHOPPING CART

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CARMAC® Newspaper Boxes was added to your shopping cart.

PRODUCT

PRICE

QTY

SUBTOTAL

HOLLINGER  
SAFECARE®  
CORRUGATED  
CLAMSHELL BOXES

SKU: 95-557

**Dimensions:**

3"H x 11-  
1/2"W x 17-  
1/4"D



CA\$24.80

60

[Edit](#)

CA\$1,488.00

[EMPTY CART](#)

[UPDATE SHOPPING CART](#)

PRODUCT

PRICE

QTY

SUBTOTAL

**BUFFERED  
ECONOMY TISSUE  
PAPER**

*SKU: 82-033*

***Sheets/Rolls:***

24" x 36" - 500  
sheets per  
package



CA\$151.00

3

Edit

CA\$453.00

**CARMAC® PREMIUM  
BLACK  
PRESERVATION  
BINDER ALBUM**

*SKU: 27-073*



CA\$52.50

8

Edit

CA\$420.00



PRODUCT

PRICE

QTY

SUBTOTAL



**PRINT FILE® 810-1HB  
NEGATIVE  
PRESERVERS**

*SKU: 81-891*

CA\$60.10

8

Edit

CA\$480.80

**DISPOSABLE GLOVES**

*SKU: 82-473*

*Size:* Large



CA\$22.50

2

Edit

CA\$45.00

**ACID-FREE FOIL  
BACKED LABELS**

*SKU: 29-806*

*Dimensions:*

1"H x 3/4"W



CA\$17.80

2

Edit

CA\$35.60

PRODUCT

PRICE

QTY

SUBTOTAL

**HOLLINGER MAP  
AND BLUEPRINT  
STORAGE TUBES**

*SKU: H-30335*

***Dimensions:***

4"H x 4"W x  
48"D



CA\$34.60

4

Edit

CA\$138.40

**CARMAC®  
NEWSPAPER BOXES**

*SKU: 10-806*

***Dimensions:***

3"H x 23"W x  
31"D



CA\$47.95

4

Edit

CA\$191.80

SUBTOTAL CA\$3,252.60

TAX CA\$422.84

**GRAND TOTAL CA\$3,675.44**

PROCEED TO CHECKOUT

## DISCOUNT CODES

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English: 1-800-268-2123

Français: 1-800-268-2138

International: 1-416-252-3371

Email: [sales@carrmclean.ca](mailto:sales@carrmclean.ca)

Fax: 1-800-871-2397

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# North Dorchester Agricultural Society

## Balance Sheet Prev Year Comparison

2024-01-04

As of 31 December 2023

Accrual Basis

	31 Dec 23	31 Dec 22
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Chequing/Savings</b>		
1060 · Libro - General Account	260,243.04	396,144.36
1080 · Libro - Lottery Account	872.71	2,551.37
1090 · Libro - OLG - Egaming Trust	13,151.86	12,705.84
<b>Total Chequing/Savings</b>	274,267.61	411,401.57
<b>Accounts Receivable</b>		
1200 · Accounts Receivable	8,536.30	4,447.90
1210 · Interest Receivable	5,207.98	0.00
<b>Total Accounts Receivable</b>	13,744.28	4,447.90
<b>Other Current Assets</b>		
1300 · Prepays (Prepaid Accounts)		
1310 · Prepaid other (Prepaid Other)	165.00	165.00
1320 · Prepaid Insurance (Prepaid Insurance)	8,547.50	7,785.41
<b>Total 1300 · Prepays (Prepaid Accounts)</b>	8,712.50	7,950.41
1400 · Libro Class P Profit Shares GA	2,513.00	2,152.00
1401 · Libro Membership Share	71.00	50.00
<b>Total Other Current Assets</b>	11,296.50	10,152.41
<b>Total Current Assets</b>	299,308.39	426,001.88
<b>Fixed Assets</b>		
<b>1700 · Fixed Assets (Fixed Assets)</b>		
1710 · Land (Land)	67,380.25	67,380.25
1715 · Grounds and Lighting (Grounds and Lighting)	62,213.25	62,213.25
1720 · Race Track (Race Track)	56,681.00	56,681.00
1725 · Fencing (Fencing)	24,246.33	24,246.33
1730 · Washrooms and Kitchen (Washrooms and Kitchen)	86,533.80	86,533.80
1731 · Washroom/Kitchen Upgrade	100,243.51	100,243.51
1733 · Furniture and Fixtures	13,525.87	1,679.70
1735 · Buildings (Buildings)	363,234.45	363,234.45
1737 · Building Addition (Addition to Donnybrook Hall)	466,801.56	466,801.56
1740 · Bleachers (Bleachers)	11,893.08	11,893.08
1745 · Equipment (Equipment)	78,478.10	77,103.10
1755 · Pavillion (Pavillion)	10,447.00	10,447.00
1760 · Corral (Corral)	5,209.00	5,209.00
1765 · Tractors/Vehicles (Tractors/Vehicles)	57,500.00	57,500.00
<b>Total 1700 · Fixed Assets (Fixed Assets)</b>	1,404,387.20	1,391,166.03
<b>1800 · Amortization (Amortization)</b>		
1815 · Acc Amort - Grounds/Lighting (Amort - Grounds and Lighting)	-47,004.00	-45,315.00
1820 · Acc Amort - Race Track (Amort - Race TRAck)	-55,294.00	-55,140.00
1825 · Acc Amort - Fencing (Amort - Fencing)	-19,476.00	-18,946.00
1830 · Acc Amort - Washrooms & Kitchen (Amort - Washrooms & Kitchen)	-82,399.00	-81,940.00
1831 · Acc Amort - Wash/Kit Upgrades	-100,244.00	-100,244.00
1835 · Acc Amort - Buildings (Amort - Buildings)	-323,652.00	-318,410.00
1837 · Acc Amort - Building Addition (Acc. Depreciation Building Addition)	-215,928.00	-188,054.00
1840 · Acc Amort - Bleachers (Amort - Bleachers)	-10,509.00	-10,356.00
1845 · Acc Amort - Equipment (Amort - Equipment)	-70,654.00	-68,871.00
1855 · Acc Amort - Pavillion (Amort - Pavillion)	-9,790.00	-9,718.00
1860 · Acc Amort - Corral (Amort - Corral)	-4,841.00	-4,801.00
1865 · Acc Amort Tractors/Vehicles (Depn Exp Tractors/Vehicles)	-55,722.00	-54,961.00
<b>Total 1800 · Amortization (Amortization)</b>	-995,513.00	-956,756.00
<b>Total Fixed Assets</b>	408,874.20	434,410.03

2:20 PM

2024-01-04

Accrual Basis

**North Dorchester Agricultural Society**  
**Balance Sheet Prev Year Comparison**  
As of 31 December 2023

	31 Dec 23	31 Dec 22
<b>Other Assets</b>		
1250 · GIC Investments		
1201 · Redeemable GIC	50,000.00	0.00
1202 · Non-Redeemable GIC	100,000.00	0.00
<b>Total 1250 · GIC Investments</b>	<b>150,000.00</b>	<b>0.00</b>
<b>Total Other Assets</b>	<b>150,000.00</b>	<b>0.00</b>
<b>TOTAL ASSETS</b>	<b>858,182.59</b>	<b>860,411.91</b>
<b>LIABILITIES &amp; EQUITY</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
<b>Accounts Payable</b>		
2000 · Accounts Payable (Accounts Payable)	6,289.72	9,819.11
<b>Total Accounts Payable</b>	<b>6,289.72</b>	<b>9,819.11</b>
<b>Other Current Liabilities</b>		
2060 · Designated Funds		
2061 · Memorial Donations	5,234.60	0.00
2063 · Donnybrook Fiddle & Step	9,174.30	0.00
<b>Total 2060 · Designated Funds</b>	<b>14,408.90</b>	<b>0.00</b>
2075 · Customer Deposits	3,164.00	3,709.00
<b>Total Other Current Liabilities</b>	<b>17,572.90</b>	<b>3,709.00</b>
<b>Total Current Liabilities</b>	<b>23,862.62</b>	<b>13,528.11</b>
<b>Total Liabilities</b>	<b>23,862.62</b>	<b>13,528.11</b>
<b>Equity</b>		
2900 · Retained Earnings	841,649.20	842,180.45
Net Income	-7,329.23	4,703.35
<b>Total Equity</b>	<b>834,319.97</b>	<b>846,883.80</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>858,182.59</b>	<b>860,411.91</b>



# North Dorchester Agricultural Society Profit & Loss Prev Year Comparison

January through December 2023

	Jan - Dec 23	Jan - Dec 22
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
<b>3000 · Fair Receipts</b>		
3010 · All Day Ride Passes (Midway passes)	2,858.00	3,078.00
3011 · Magical Midways % of Rides	4,380.00	5,414.00
3019 · Kitchen	2,168.14	0.00
3020 · Exhibitor - Inside (Fair Exhibitor)	1,677.00	1,946.98
3030 · Exhibitor - Outside (Fair Exhibitor - Outside)	177.00	725.70
3040 · Food Vendor	2,626.12	1,898.65
3043 · Beer Tent NDAS	13,033.62	14,029.20
3045 · Gate Receipts	24,656.39	32,354.40
3048 · Sponsors (Fair Sponsors)	9,550.00	8,250.00
3049 · Other Fair Income	872.00	0.00
<b>Total 3000 · Fair Receipts</b>	61,998.27	67,696.93
<b>3200 · Bingo Revenue (Bingo Revenue)</b>		
3220 · OLG Bingo Revenue (OLG Bingo's)	36,275.94	31,187.74
<b>Total 3200 · Bingo Revenue (Bingo Revenue)</b>	36,275.94	31,187.74
<b>3255 · Donations - From Public</b>	536.02	1,624.12
<b>3350 · Donations - Memorial (Donations)</b>	239.60	4,995.00
<b>3360 · Events - Fundraising</b>		
3362 · Catering Income	0.00	2,286.62
3364 · Art in the Barn (Fundraiser)	1,862.88	2,016.84
<b>Total 3360 · Events - Fundraising</b>	1,862.88	4,303.46
<b>3370 · 4H Banquet (4H Banquet)</b>	436.50	0.00
<b>3400 · Grants (Grants - Municipal)</b>		
3430 · OMAFRA Grant (Grants - Provincial)	3,372.77	1,970.51
3440 · Grants - Municipal	3,000.00	0.00
<b>Total 3400 · Grants (Grants - Municipal)</b>	6,372.77	1,970.51
<b>3450 · Grounds Rental</b>		
3451 · Coral Rental - Horse Show	0.00	938.04
3452 · Camping	318.59	0.00
3453 · Grounds Rental	26,253.19	18,479.70
3454 · Gents Hall	12,331.87	6,353.13
<b>Total 3450 · Grounds Rental</b>	38,903.65	25,770.87
<b>3500 · Interest (Interest)</b>	2,759.47	1,793.39
<b>3520 · Libro ashare</b>	382.00	355.00
<b>3525 · Lottery Account Receipts</b>		
3029 · Fair Lottery (Fair Lottery Ticket Sales)	0.00	2,416.00
<b>Total 3525 · Lottery Account Receipts</b>	0.00	2,416.00
<b>3530 · Memberships (Memberships)</b>	560.00	420.00
<b>3540 · Miscellaneous Income</b>		
3541 · Recycling Income	579.75	19.10
<b>Total 3540 · Miscellaneous Income</b>	579.75	19.10
<b>3550 · Stall Income (Stall Rentals)</b>	88,169.35	94,926.84
<b>3600 · Winter Storage (Winter Storage)</b>	13,455.82	13,445.06
<b>3910 · Returned Cheque Charges</b>	0.00	6.00
<b>Total Income</b>	252,532.02	250,930.02
<b>Gross Profit</b>	252,532.02	250,930.02
<b>Expense</b>		
<b>4000 · Fair Expenses</b>		
4001 · 4 H Show	100.00	75.00
4002 · Advertising (Advertising - Fair/Entert't)	921.38	1,119.59
4003 · Advertising - Social Media etc (Social Media and promotional costs for the fair)	0.00	75.00
4006 · Agriculture Awareness (Ag awareness expenses - Fair)	1,545.51	725.00
4007 · Awards/Trophies/Ribbons	0.00	429.84
4008 · Ambassador Program - Fair	112.75	183.87
4009 · AssistExpo	325.00	300.00

## North Dorchester Agricultural Society Profit & Loss Prev Year Comparison

January through December 2023

	Jan - Dec 23	Jan - Dec 22
4010 · Arts/Culinary/Horticulture etc (Gate security - Fair)		
4011 · Class A Jr A&C (Class A)	163.50	163.50
4012 · Class B - Jr Veg (Jr Veg)	135.00	112.00
4013 · Class C - Jr Flowers (Jr Flowers)	29.00	25.00
4014 · Class D - Jr Horticulture	54.00	54.00
4015 · Class E - Jr Photo (Jr Photo)	157.00	124.00
4016 · Class F - Jr Culinary (Jr Culinary)	47.00	30.00
4017 · Class G - Antiques (Antiques)	271.00	232.00
4018 · Class H Adult A&C	755.00	594.00
4019 · Class I Hays & Grain (Adult Vegetables)	407.00	228.00
4020 · Class J - Adult Veg	385.00	328.00
4021 · Class K - Adult Horticulture (Adult Horticulture)	414.00	344.00
4022 · Class L - Adult Photo (Adult Photo)	202.00	202.00
4023 · Class M - Adult Culinary (Adult Culinary)	356.00	333.00
4025 · Teachers - School Art (School Art)	440.00	400.00
4026 · Judges (Judges- Fair)	420.00	520.00
4036 · Pumpkin Carving Contest (Pumpkin Carving)	46.00	46.00
<b>Total 4010 · Arts/Culinary/Horticulture etc (Gate security - Fair)</b>	<b>4,281.50</b>	<b>3,735.50</b>
4028 · Baby Show/Contest	0.00	78.44
4029 · Cereal Box Drive	51.90	0.00
4030 · Entertainment (Expenses for Fair Ent't)		
4031 · Entertainment - Music (Music- Entertainment)	4,050.00	2,800.00
4032 · Entertainment - Other	10,854.00	14,747.00
4033 · Demo Derby	6,000.00	6,156.00
4034 · Kids Zone / Fun Zone	274.59	0.00
<b>Total 4030 · Entertainment (Expenses for Fair Ent't)</b>	<b>21,178.59</b>	<b>23,703.00</b>
4038 · Beer Tent Expenses	5,786.90	7,096.68
4042 · First Aid Services	1,200.00	1,350.00
4044 · Gate Related Expenses	7.25	199.98
4055 · Kitchen	975.23	0.00
4058 · Horse Carriage Rides (McCulloch Stables)	0.00	1,200.00
4062 · Other Fair expenses	1,775.05	1,305.50
4063 · Parade (Parade Expenses - Fair)		
4064 · Parade - Winners (Parade Winners)	0.00	375.00
4065 · Parade Costs (Bands Floats and other costs)	4,950.00	6,350.00
<b>Total 4063 · Parade (Parade Expenses - Fair)</b>	<b>4,950.00</b>	<b>6,725.00</b>
4066 · Pet Show (Pet Show)	0.00	69.00
4067 · Petting Zoo (Petting Zoo)	0.00	2,400.00
4072 · Rented Tents/Fencing/Toilets et	1,550.00	1,050.00
4075 · Security (Security - Fair)	600.00	874.95
4076 · Sound System	4,500.00	4,857.50
<b>Total 4000 · Fair Expenses</b>	<b>49,861.06</b>	<b>57,553.85</b>
4069 · Prize Book and Sponsor Costs	136.28	117.00
4160 · Ambassador Program (Current Year)		
4162 · Bursary and Grant	750.00	0.00
4164 · Other Ambassador Expenses	250.00	0.00
<b>Total 4160 · Ambassador Program (Current Year)</b>	<b>1,000.00</b>	<b>0.00</b>
4202 · Bad Debt (Bad Debt - uncollectible)	1,309.74	0.00
4205 · Bank Fees		
4206 · Bank Charges (Bank Charges)	96.75	69.75
4207 · SQUARE payment fees	114.62	197.83
<b>Total 4205 · Bank Fees</b>	<b>211.37</b>	<b>267.58</b>
4235 · Conventions (Conventions)	1,653.07	0.00
4245 · Depreciation Expense (Amortization Expense)	38,757.00	41,617.00
4250 · Donations/Gifts (Donations/Gifts)		
4251 · LDSS Agricultural Bursary (LDSS Agricultural Bursary)	500.00	500.00
4253 · Donations 4H	1,500.00	600.00
4254 · Donations/Gifts Other	3,500.00	3,100.00
<b>Total 4250 · Donations/Gifts (Donations/Gifts)</b>	<b>5,500.00</b>	<b>4,200.00</b>
4270 · 4H Banquet Expenses (Banquet)	536.58	0.00
4280 · Fuel (Lawn mowers) (Fuel)	1,118.88	1,021.80

## North Dorchester Agricultural Society Profit & Loss Prev Year Comparison

January through December 2023

	Jan - Dec 23	Jan - Dec 22
4320 · Insurance (Insurance)		
4323 · Insurance - Accident (Insurance - Accident)	213.84	213.84
4328 · Insurance - Property (Insurance - Fire)	5,046.85	4,355.45
4329 · Insurance - Liability (Insurance -Liability)	11,854.26	10,790.01
<b>Total 4320 · Insurance (Insurance)</b>	<b>17,114.95</b>	<b>15,359.30</b>
4360 · Event Expenses - Fundraising		
4362 · Catering Expenses	0.00	1,064.60
4364 · Art in the Barn	618.47	0.00
4365 · Open House	0.00	886.57
<b>Total 4360 · Event Expenses - Fundraising</b>	<b>618.47</b>	<b>1,951.17</b>
4375 · Lottery Expenses (Lottery Expenses)	19.95	590.60
4410 · Maintenance & Repairs (Maintenance & Repairs)		
4411 · Barn Repairs (R&M Barns/Stalls)	6,647.63	12,172.18
4412 · Garbage Pickup (Garbage - BFI)	3,771.29	3,073.61
4413 · Equipment Repairs and Leases (Equipment Repairs)	2,366.20	5,207.66
4414 · General Maintenance (General Maintenance)	3,545.46	1,552.85
4415 · Grounds	10,361.06	450.00
4416 · Snow Removal (Snow Removal)	3,178.51	3,487.51
4418 · Electrical Work (Electrical Work)	7,131.68	3,314.39
4420 · Track Maintenance (Track Repairs)	18,174.19	14,058.77
4421 · Washroom and Kitchen Supplies (Washroom and Kitchen Supplies)	1,984.63	1,870.47
4422 · Plumbing Repairs (Plumbing Repairs)	7,553.00	341.15
4423 · Sanitation Services	3,400.00	0.00
<b>Total 4410 · Maintenance &amp; Repairs (Maintenance &amp; Repairs)</b>	<b>68,113.65</b>	<b>45,528.59</b>
4425 · Memberships & Dues (Memberships & Dues)		
4427 · O.A.A.S.	541.00	709.00
4428 · Socan (Music)	87.00	87.00
<b>Total 4425 · Memberships &amp; Dues (Memberships &amp; Dues)</b>	<b>628.00</b>	<b>796.00</b>
4430 · Meeting Expenses (Miscellaneous)	361.30	379.51
4450 · Office Supplies (Office Supplies)	249.70	380.16
4470 · Postage (Postage)	270.20	288.21
4479 · Printing	60.00	69.00
4490 · Telephone (Telephone)	994.46	911.25
4500 · Utilities (Utilities)		
4501 · Diesel (Tractor) (Fuel - Diesel)	3,560.29	5,151.69
4502 · Hydro ( Barns and Buildings) (Hydro)	17,482.28	19,003.93
4504 · Propane (Barns) (Propane)	4,605.72	4,858.77
4505 · Union Gas (New Building)	1,841.44	1,048.24
4506 · Water (Water)	1,545.20	1,822.34
<b>Total 4500 · Utilities (Utilities)</b>	<b>29,034.93</b>	<b>31,884.97</b>
4510 · Outside Services Contracted (Wages)		
4516 · Bookkeeping Services (Wages for office personnel)	10,048.00	9,251.10
<b>Total 4510 · Outside Services Contracted (Wages)</b>	<b>10,048.00</b>	<b>9,251.10</b>
4518 · Payroll Expenses	37,391.64	34,053.58
4880 · Workshops		
4882 · Safe Food Handling Course	80.00	0.00
<b>Total 4880 · Workshops</b>	<b>80.00</b>	<b>0.00</b>
6009 · Bank Service Charges	0.00	6.00
<b>Total Expense</b>	<b>265,069.23</b>	<b>246,226.67</b>
<b>Net Ordinary Income</b>	<b>-12,537.21</b>	<b>4,703.35</b>
<b>Other Income/Expense</b>		
<b>Other Income</b>		
6000 · Investment Income		
6010 · GIC Interest	5,207.98	0.00
<b>Total 6000 · Investment Income</b>	<b>5,207.98</b>	<b>0.00</b>
<b>Total Other Income</b>	<b>5,207.98</b>	<b>0.00</b>
<b>Net Other Income</b>	<b>5,207.98</b>	<b>0.00</b>
<b>Net Income</b>	<b>-7,329.23</b>	<b>4,703.35</b>



# North Dorchester Agricultural Society

Box 146, Dorchester, Ontario N0L 1G0

"Home of the Dorchester Fair"

[www.dorchesterfair.com](http://www.dorchesterfair.com) 519-268-8152 [info@dorchesterfair.com](mailto:info@dorchesterfair.com)

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Municipality of Thames Centre  
4305 Hamilton Road  
Dorchester, ON  
N0L 1G3

Wednesday, May 1, 2024

To Whom it May Concern,

I am writing to you on behalf of the North Dorchester Agricultural Society to confirm their good financial standing. As Vice-President of the society for the last two years, I can confirm their satisfactory financial status. As well, I have attached a copy of the society's 2023 Financial Review certification for your reference.

Currently, the NDAS earns money through consistent property rentals, ticketed events, and various fundraising initiatives and has done so for the past 10+ years. I cannot foresee a situation in which the NDAS would become a financial burden as we do not have any outstanding debts and have reliable, consistent income generated through the aforementioned streams.

If you would like to confirm any records we have already provided or request any additional financial records, please do not hesitate to contact me.

Sincerely,

[Redacted Signature]

Sidney C. Williams

First Vice President, *North Dorchester Agricultural Society*

[Redacted Contact Information]

### FINANCIAL REVIEW CERTIFICATE

(TO BE USED IF NO AUDIT REPORT IS SUPPLIED BY OUTSIDE AUDITORS)

Society financial records must be independently reviewed for the protection of both the Treasurer and the Society.

One of the following must be submitted:

- Completed Financial Review Certificate with two signatures. Volunteer reviewers must **NOT currently be on the Executive or Board; or related to one another; or related to the Treasurer.**

OR

- Audit/Review Report (not a Compilation, also known as, Notice to Reader) that has been completed by a professional firm/individual (CA, CMA, CPA, CGA). Please send a copy of the Audit Report and retain the original for your files. This usually has only **one** signature.

**Note: Compilations, also known as Notice to Readers, will no longer be acceptable as formats for reviews. If your financial statements are in this format, please also supply the Financial Review Certificate signed by the professional firm (one signature); or the two volunteer reviewers appointed by society.**

We certify that the statements of receipts & disbursements and assets & liabilities of the

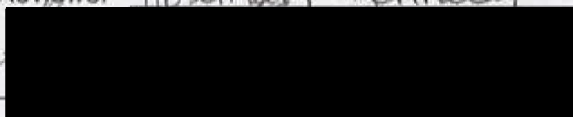
North Dorchester Agricultural, for the fiscal year ended 2023  
(Name of Society) Society

are correct, and that our examination of the books and records of the Society included tests to ensure:

1. all cash receipts were correctly recorded;
2. all recorded vouchers were accurate and authentic;
3. all investment and similar assets which were reported exist.

Date 10 Jan, 2024

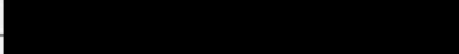
Financial Reviewer Rosemary Kennedy

Signature 

Phone \_\_\_\_\_

Date Jan 10, 2024

Financial Reviewer Kelly Pearson

Signature 

Phone \_\_\_\_\_

**NOTE: Financial Review and Review Certificate/Report must be completed BEFORE AGM.**

Any officer, director or auditor of an organization who makes a false statement in any report or information required under the *Agricultural and Horticultural Organizations Act* is guilty of an offence and on conviction is liable to a fine of not more than \$2000. R.S.O. 1990, c. A.9, s. 16



## Labour, Trade and Economic Development Branch

April 24, 2024

Lisa Morris  
Secretary Treasurer  
North Dorchester Agricultural Society  
4939 Hamilton Road  
P.O. Box 146  
Dorchester ON N0L 1G0  
Canada

Email: [lisa.w.morris@gmail.com](mailto:lisa.w.morris@gmail.com)

Dear Lisa Morris:

This letter is to confirm the records of the Ontario Ministry of Agriculture Food and Rural Affairs (the Ministry) indicate that North Dorchester Agricultural Society was incorporated as an Agricultural Society, within the meaning of the Agricultural and Horticultural Organizations Act, of the Province of Ontario 1990 (the "AHOA"), in 1855 and the North Dorchester Agricultural Society remains incorporated under the AHOA, as a not-for-profit corporation, without shared capital.

Under the AHOA, there are no letters patent, charters or corporate numbers issued. Under section 11 of the AHOA, each organization is required to file an annual report and financial statement with the Ministry.

This letter is confirmation the incorporation of the North Dorchester Agricultural Society under the AHOA and that as of the date of this letter, the Society is current with the requirements to submit an annual report and financial statement.

If you have any questions please do not hesitate to contact

Agricultural Information Contact Centre (AICC)

Toll Free: 1-877-424-1300

TTY: 1-855-696-2811

Email: [ag.info.omafra@ontario.ca](mailto:ag.info.omafra@ontario.ca)

