



## **Minutes**

### **Municipality of Thames Centre**

### **FlightExec Centre Expansion Ad Hoc Committee**

**February 21, 2024, 12:30 P.M.**

**Municipal Office - Council Chambers  
4305 Hamilton Road, Dorchester, ON**

Members Present: S. McMillan, Chair/Council Representative  
P Hunter, Community Member  
M. Murray, Community Member

Members Absent: D. Lockie, Vice Chair/Council Representative  
A. Marr, Community Member  
J. Smith, VON Representative

Staff Present: S. MacDonald, Staff Representative  
D. Brown, Staff Representative  
K. Gress, Senior Centre Coordinator, Staff Representative  
T. Garrett, Recording Secretary

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#### **1. Call To Order**

The meeting was called to order at 12:36 p.m.

#### **2. Disclosure Of Pecuniary Interest**

No pecuniary interests were disclosed.

#### **3. Previous Minutes**

**Resolution: FCEAC-001-2024**

**Moved by:** P. Hunter

**Seconded by:** M. Murray

THAT the minutes of the FlightExec Centre Expansion Ad Hoc Committee meeting held on December 13, 2023, be adopted as presented.

**Carried.**

**4. Presentations/Delegations**

None.

**5. Reports of Staff**

**5.1 Project Schedule Update**

The Director of Community Services and Facilities updated the FlightExec Centre Expansion Ad Hoc Committee about the project schedule:

- The structural steel has been assembled, after MCI's structural steel supplier arrived three weeks late.
- All the new internal masonry walls are done in the VON space, as well as the framing of walls, plumbing and electrical work has begun.
- MCI provided an updated project schedule, with the VON space potentially being done by the end of April and the rest of the project by the end of July.

**6. Committee Business**

None.

**7. Subcommittee Business**

**7.1 Update from Fundraising Subcommittee**

Member Murray verbally reported on behalf of the Fundraising Subcommittee:

- The Public Information Session will be on Wednesday, March 13, 2024, from 3:30-4:30 p.m. and 7:00-8:00 p.m.
- At the session, the subcommittee will have brochures, floor plans and will present the first showing of the facilities, via video.

- The Director of Community Services and Facilities then showed the videos of the expansion project to the committee.
- Fundraising Thermometer – The Director of Community Services and Facilities is working with the office to ensure our proposed fundraising sign follows all municipal by-laws, a poster was shown to the committee.

At this time, there are no official events scheduled or new members added to the Fundraising Subcommittee.

## **7.2 Update from Construction Subcommittee**

Member Hunter verbally reported on behalf of the Construction Subcommittee:

- At their last meeting, MCI's two architects/designers attended, and the subcommittee finalized design options for exterior finishes, floor, and wall colours.

## **8. Correspondence**

None.

## **9. Unfinished Business**

None.

## **10. New Business**

None.

## **11. Scheduling of Meetings**

### **11.1 Scheduling of Meetings**

The FlightExec Expansion Ad Hoc Committee discussed the meeting schedule, noting that the next regular meeting is to be held on Wednesday, April 17, 2024, at 12:00 p.m. in the Council Chambers located at the Municipal Office in Dorchester. It was:

**Resolution: FCEAC-002-2024**

**Moved by:** M. Murray

**Seconded by:** P. Hunter

THAT the next FlightExec Centre Expansion Ad Hoc Committee meeting to be changed to Wednesday, April 24, 2024, at 12:00 p.m. in the Council Chambers.

**Carried.**

**12. Adjournment**

There being no further business to discuss it was:

**Resolution: FCEAC-003-2024**

**Moved by:** P. Hunter

**Seconded by:** M. Murray

RESOLVED THAT the meeting adjourned at 1:14 p.m.

**Carried.**