



## Legislative Services

### 1st Quarter Report

PERIOD: January - March

YEAR: 2024

#### RECOMMENDATION:

THAT the Legislative Services' 2024 1<sup>st</sup> Quarter Report **BE RECEIVED** for information.

#### BY-LAW COMPLIANCE:

COMPLAINTS RECEIVED FROM JANUARY 8 <sup>TH</sup> , 2024 TO APRIL 4 <sup>TH</sup> , 2024			
Item	Complaint Type	Action	Status
1	Zoning	Notice Issued	Pending Zoning App.
2	Animal Control	Signs installed	Closed
3	Dumping	Public Works responded	Closed
4	Parking	Notice issued	Closed
5	Signs	Sign owner contacted	Closed
6	Animal Control	Notice issued	Closed
7	Parking	Notice issued	Ongoing
8	Dirt Bikes	OPP contacted; notice distributed	Closed
9	Property Standards	Developers contacted	Open
10	Property Standards	Upper Thames contacted	Open
11	Property Standards	Owner contacted	Open
12	Property Standards	To be reviewed	Open
13	Property Standards	To be reviewed	Open

#### ON GOING COMPLAINTS

Zoning	Dog Kennel
Animal Control	Working with OPP

#### LICENCES

Refreshment Vehicles	2 trucks reviewed
Kennel Licence	All operating Kennels paid fees – outstanding two insurance

#### TRAFFIC AND PARKING

Motorized vehicles on municipal trails	600+ notices created to be sent via Canada Post
Overnight Parking	Nilestown, 25 notices delivered

NOISE BY-LAW EXEMPTION	
Notice issued to residents within vicinity	Exemption denied, no appeal received

## COUNCIL & COMMITTEES:

Meetings held in 1<sup>st</sup> Quarter of 2024:

### Council:

- January 15, 2024
- January 29, 2024
- February 12, 2024
- February 26, 2024
- March 11, 2024
- March 25, 2024

### Committee Meetings:

- Environmental Advisory Committee - February 5, 2024 & March 20, 2024 (Special Meeting)
- Accessibility & Inclusivity Advisory Committee - February 5, 2024
- Thorndale Dog Park Ad Hoc Committee - February 5, 2024
- Thames Centre Police Services Board (final meeting before its dissolution) - February 13, 2024
- Thames Centre Special Events Committee - February 14, 2024 & March 13, 2024
- FlightExec Centre Expansion Ad Hoc Committee - February 21, 2024
- Economic Development Advisory Committee - February 29, 2024
- Thames Centre Sports Wall of Fame Committee - February 13, 2024 & March 12, 2024
- Local School Advisory Committee - March 20, 2024

### Other:

- Facilitated livestream for Parkland Dedication Virtual Public Consultation Session - February 29, 2024

## OTHER ACTIVITIES:

- Submitted IPC Annual Reporting
- Introduced Civil Marriage Services –
  - This creates additional revenue source for department
  - Have already tentatively scheduled 2 upcoming weddings
- Attended training sessions –
  - Civil Marriage Solemnization webinar
  - Continuous Improvement training

- Hosted training sessions –
  - MFIPPA Training for municipal staff
  - Recording Secretary duties for committee meetings
- Updated the Parking & Traffic By-law
- Coordinated 2024 Bulk Shredding (destruction of physical records no longer required to be retained) and organized remaining records boxes in basement
- Prepared for the Thorndale Council meeting (purchasing and renting of IT equipment, tablecloths, coordinating additional methods of advertising, etc.)
- Meetings with Website Committee to organize content for the new website
- Met with 3 different companies to obtain quotes for a new camera system in the Council Chambers
- 5 MFIPPA Requests received and processed (closed) & 1 Open MFIPPA Request (still within 30-day timeline)
- Commissioned 22 documents
- Issued 1 Marriage Licence
- Issued 3 Lottery Licences

## STRATEGIC PLAN LINK

**Pillar:** *Community Communications & Engagement*

**Goal:** *Increase communications between the municipality (Council and Staff) and the public*

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